

SHIPMONDO CONNECTOR USER GUIDE

Latest Version: 27.1.0.2601

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1 INTRODUCTION

Shipmondo Connector by MDC Nordic is a solution designed for Microsoft Dynamics 365 Business Central Online, that lets you Manage your shipments the easy way by providing seamless access to multiple carriers, centralizing logistics operations, and enabling you to manage the entire shipping process from a single interface.

Managing shipping processes within Microsoft Dynamics 365 Business Central has traditionally been a fragmented and inefficient experience. Without a native shipping module, businesses are forced to rely on multiple platforms for tasks such as creating shipments, generating labels as well as managing multiple carriers individually. All these challenges create bottlenecks, increase operational costs, and hinder scalability.

The Shipmondo Connector addresses these issues by embedding powerful shipping capabilities directly into Business Central, hence, allowing businesses to save time, reduce errors, and accelerate order fulfilment - all from within Business Central.

2 GETTING STARTED

2.1 PRE-REQUISITES

You need to make sure that the following prerequisites are met before using the Connector.

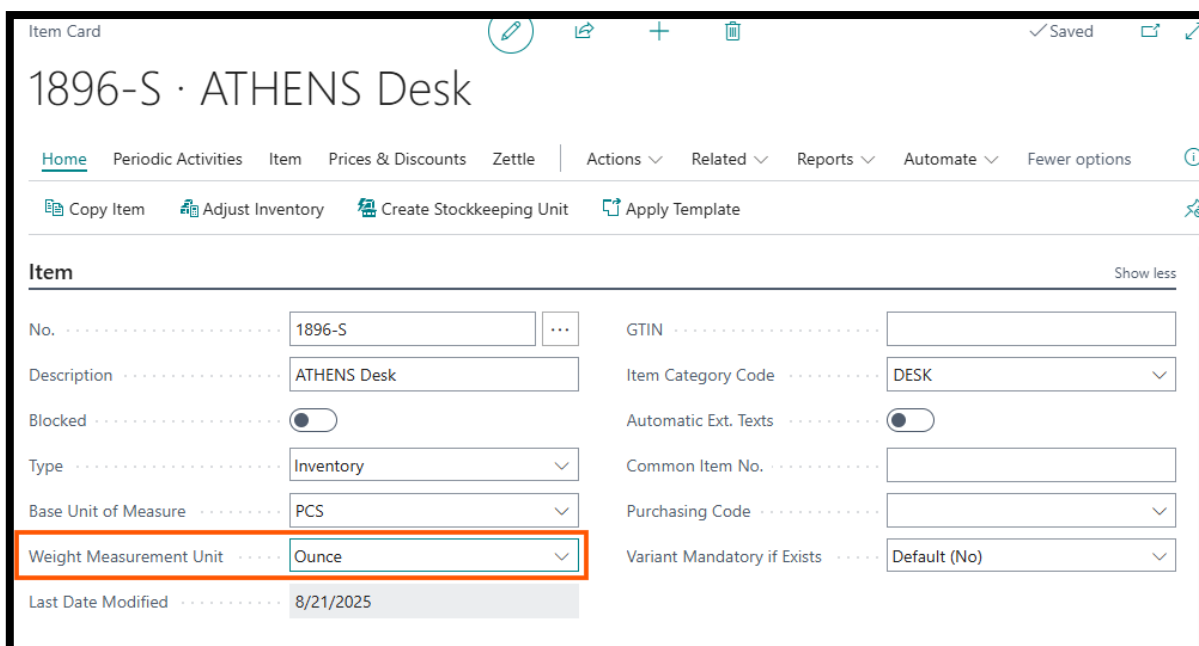
1. Shipmondo Production Environment.
2. Bank account setup for using COD Service.
3. General Ledger Setup for estimated cost, insurance, COD.
4. Currency Exchange rate.
5. Select **"Sales Order Processor"** Role for your Business Central environment.

2.2 GENERAL SETUP

You can set up the following to make the shipment creation flow easy.

1. Weight measurement unit

You can specify the measurement unit of the item on the **item card** as well as **Sales Order**. The relevant field on **Shipping Item Detail lines** will be auto populated depending on the [type of shipping request](#) created.



Item Card

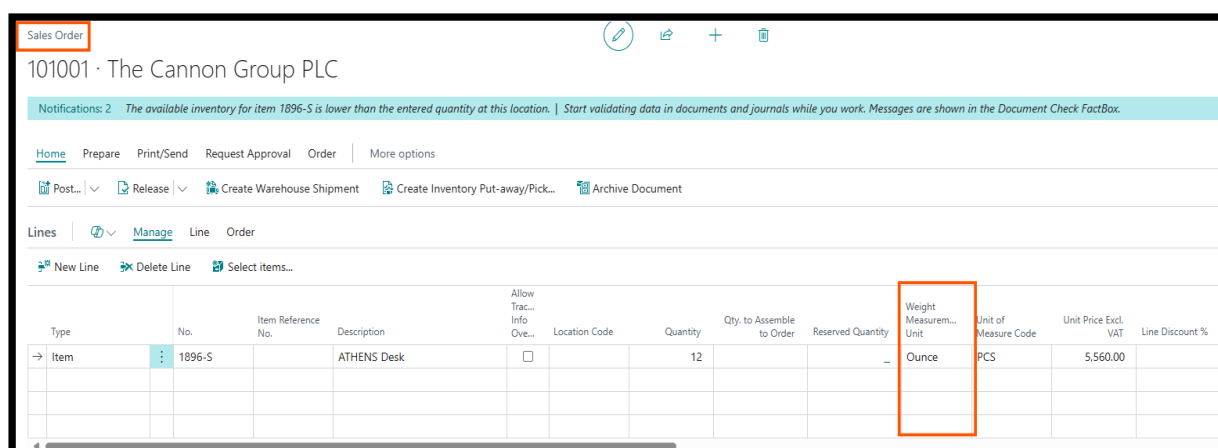
1896-S · ATHENS Desk

Home | Periodic Activities | Item | Prices & Discounts | Zettle | Actions | Related | Reports | Automate | Fewer options

Copy Item | Adjust Inventory | Create Stockkeeping Unit | Apply Template

Item Show less

No.	1896-S	GTIN	
Description	ATHENS Desk	Item Category Code	DESK
Blocked	<input type="checkbox"/>	Automatic Ext. Texts	<input type="checkbox"/>
Type	Inventory	Common Item No.	
Base Unit of Measure	PCS	Purchasing Code	
Weight Measurement Unit	Ounce	Variant Mandatory if Exists	Default (No)
Last Date Modified	8/21/2025		



Sales Order

101001 · The Cannon Group PLC

Notifications: 2 *The available inventory for item 1896-S is lower than the entered quantity at this location. | Start validating data in documents and journals while you work. Messages are shown in the Document Check FactBox.*

Home | Prepare | Print/Send | Request Approval | Order | More options

Post... | Release... | Create Warehouse Shipment | Create Inventory Put-away/Pick... | Archive Document

Lines | Manage | Line | Order

New Line | Delete Line | Select items...

Type	No.	Item Reference No.	Description	Allow Trac... Info Ove...	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Weight Measurem... Unit	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1896-S		ATHENS Desk	<input type="checkbox"/>		12			Ounce	PCS	5,560.00	

2. Gross Weight

You can specify the gross weight of the item on the **item card** as well as **Sales Order** document.

This weight is propagated to the request depending upon the [request type](#).

Item Card

1896-S · ATHENS Desk

Home Periodic Activities Item Prices & Discounts Zettle Actions Related Reports Automate Fewer options

Copy Item Adjust Inventory Create Stockkeeping Unit Apply Template

Inventory

Shelf No.

Created From Catalog Item

Search Description

Inventory

Qty. on Purch. Order

Qty. on Sales Order

Qty. on Project Order

Qty. on Assembly Order

Qty. on Asm. Component

Stockout Warning

Prevent Negative Inventory

Net Weight

Gross Weight

Unit Volume

Over-Receipt Code

Sales Order

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Start validating data in documents and journals while you work. Messages are shown in the Document Check FactBox. Enable this for me | Don't show again

Home Prepare Print/Send Request Approval Order More options

Post... Release... Create Warehouse Shipment Create Inventory Put-away/Pick... Archive Document

Lines Manage Line Order

New Line Delete Line Select items...

Type	Description	Allow Trac... Info Ove...	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit Gross Weight	Weight Measur... Unit	Unit of Measure Code
→ Item	ATHENS Desk	<input type="checkbox"/>		12			39.79	Ounce	PCS

3. Currency LCY

Set up the appropriate local currency for your environment, as all shipment-related calculations are performed in the local currency.

General Ledger Setup

Home | Posting | General | VAT | Bank | Journal Templates | Automate | Fewer options

Change Payment Tolerance | Change Global Dimensions...

General

Show more

Allow Posting From	<input type="text"/>	Unit-Amount Rounding Pr...	<input type="text" value="0.001"/>
Allow Posting To	<input type="text"/>	Unit-Amount Decimal Plac...	<input type="text" value="2:5"/>
Allow Deferral Posting From	<input type="text"/>	Mark Cr. Memos as Correc...	<input type="checkbox"/>
Allow Deferral Posting To	<input type="text"/>	LCY Code	<input type="text" value="DKK"/>
VAT Date Usage	Enabled	Local Currency Symbol	<input type="text" value="kr"/>
Default VAT Date	Posting Date	Local Currency Description	<input type="text" value="Danish krone"/>
Local Address Format	Post Code+City	VAT Rounding Type	Nearest
Inv. Rounding Precision (LC...	<input type="text" value="0.01"/>	Control VAT Period	Block posting within closed and wa
Inv. Rounding Type (LCY)	Nearest	Bank Account Nos.	BANK
Amount Rounding Precisio...	<input type="text" value="0.01"/>	FIK Import Format	FIK71
Amount Decimal Places (L...	<input type="text" value="2:2"/>		

4. Sender and Receiver Information

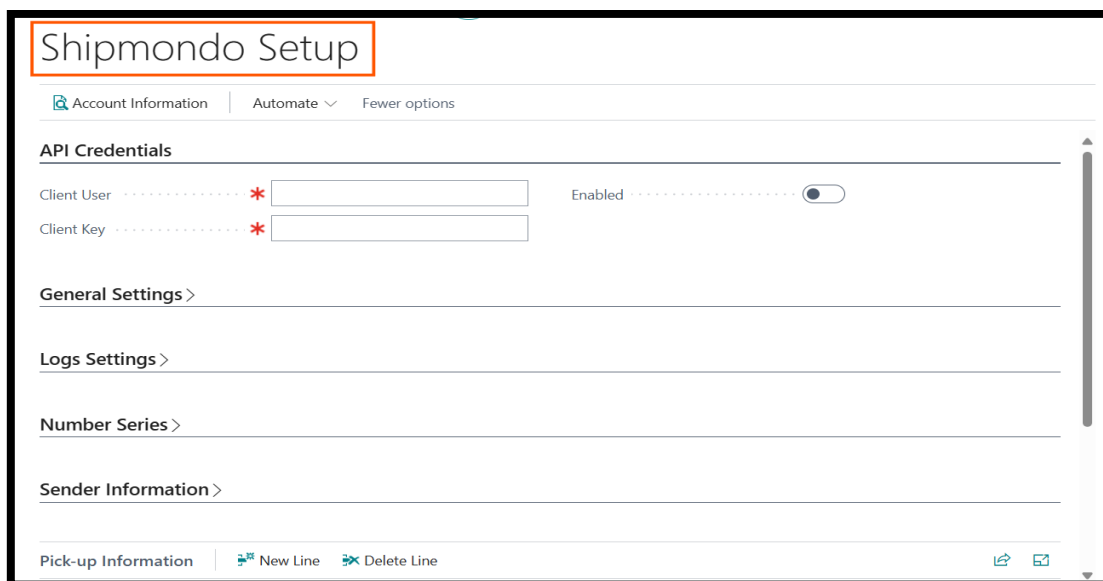
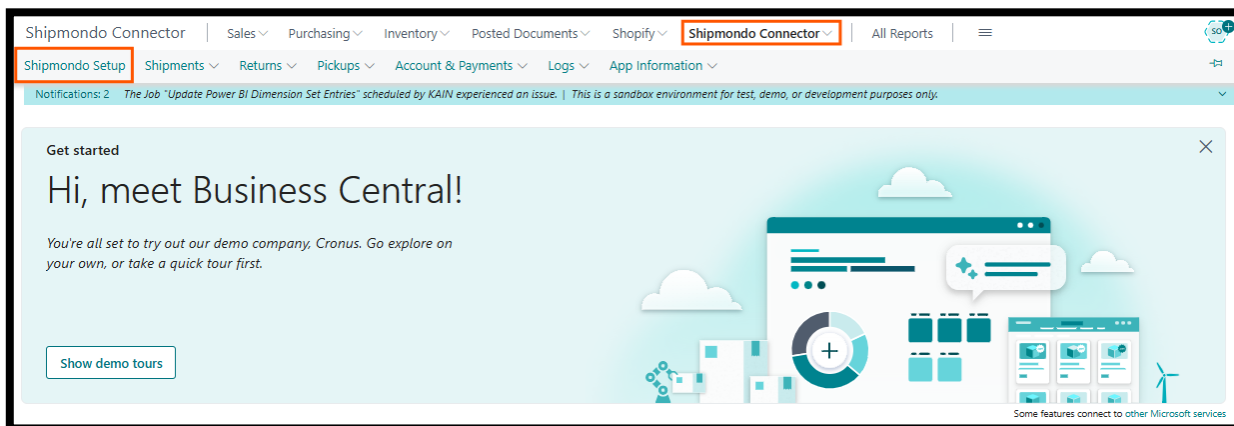
For all Sender and Receiver sources, make sure following information is present to avoid runtime errors:

- i. Name.
- ii. Address.
- iii. Post Code.
- iv. City.
- v. Country/Region Code.
- vi. Phone No.
- vii. Email.

Note: If the Sender is changed during runtime, you must create a new shipment request, as existing requests will not be updated with the new Sender information.

2.3 CONNECTOR SETUP

You can setup the Connector by navigating to the “Shipmondo Connector” present on the Navigation menu and clicking on “Shipmondo Setup.”



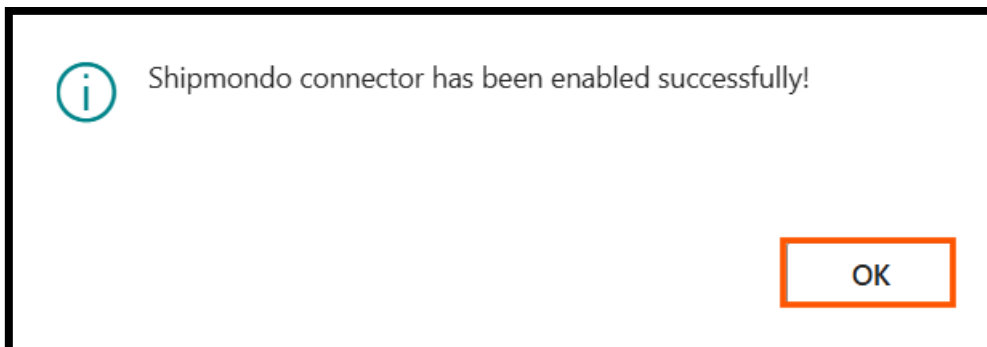
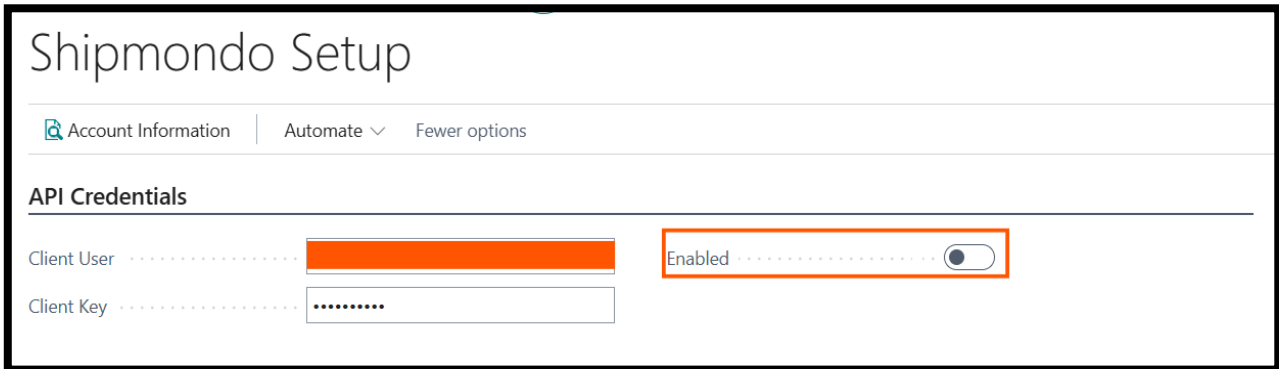
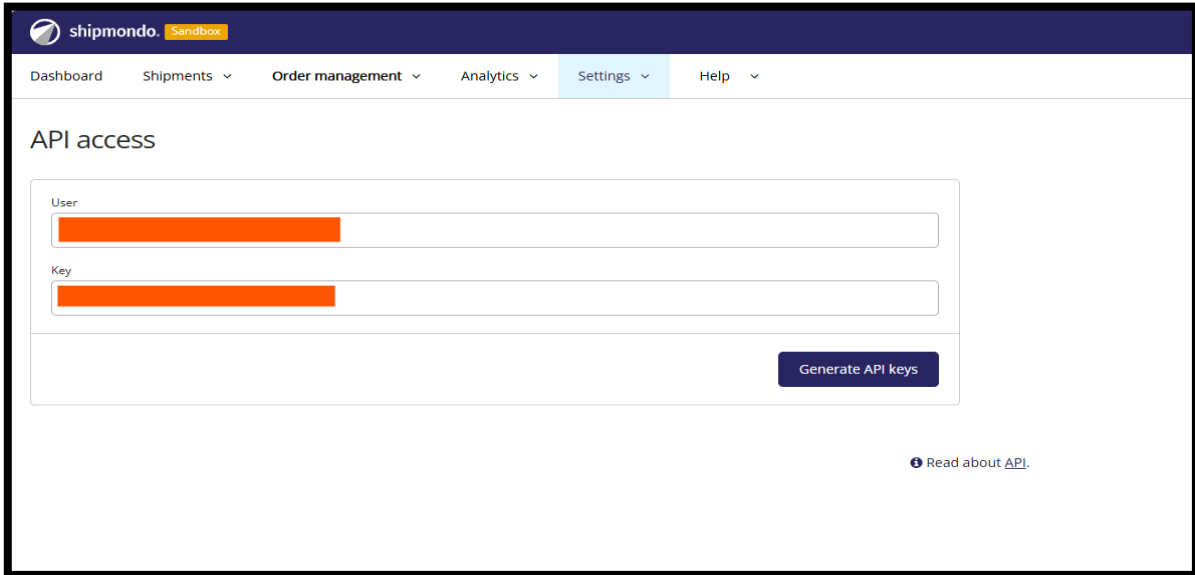
The page includes groups that must be configured correctly to ensure the shipment-to-pickup creation flow functions smoothly.

2.3.1 API Credentials

This group includes fields to provide API configuration details.

Configure the following on the setup page to enable the connector, and these details can be found on your Shipmondo environment:

1. **Client User:** You need to specify the Client User for API authentication.
2. **Client Key:** You need to specify the Client Key for API authentication.
3. **Enabled:** When enabled, you can use the app's functionality.

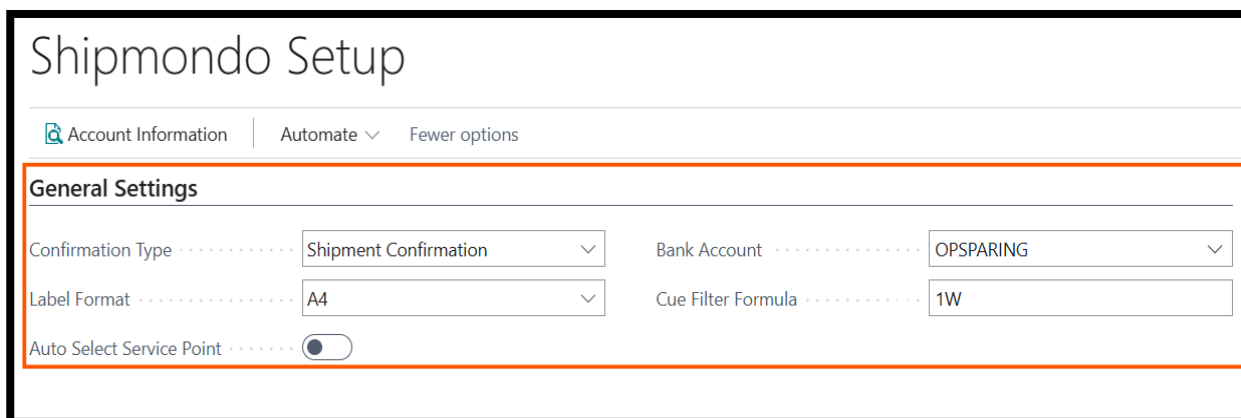


2.3.2 General Settings

This includes configuring your general preferences required for the app flow to operate correctly.

Apart from this, you can configure the following:

1. **Confirmation Type:** Specify how shipment creation should be confirmed. You can configure it to show shipment or package summary, allowing you to view and verify the details.
2. **Label Format:** Specify the preferred label format for shipments.
3. **Auto Select Service Point:** Enable it for automatic service point selection based on the receiver's address.
4. **Bank Account:** Specify the account number to receive payments when using the cash-on-delivery service.
5. **Cue Filter Formula:** Specify a Date Formula used for [role center cue processing](#).



The screenshot shows the 'Shipmondo Setup' interface. At the top, there are tabs for 'Account Information', 'Automate', and 'Fewer options'. Below this is the 'General Settings' section, which is highlighted with an orange border. It contains the following settings:

- Confirmation Type:** Shipment Confirmation (dropdown menu)
- Label Format:** A4 (dropdown menu)
- Auto Select Service Point:** A toggle switch that is currently turned off.
- Bank Account:** OPSPARING (dropdown menu)
- Cue Filter Formula:** 1W (dropdown menu)

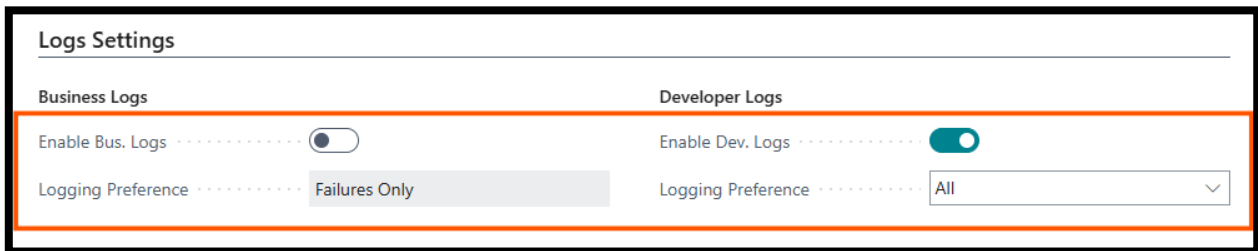
2.3.3 Log Settings

This group allows you to enable maintenance of **Business and Developer logs** as well as provide preference for the maintained logs. You can also set **Retention policy** for these maintained logs as well.

2.3.3.1 Logs

You can enable both **Business** and **Developers Logs** here.

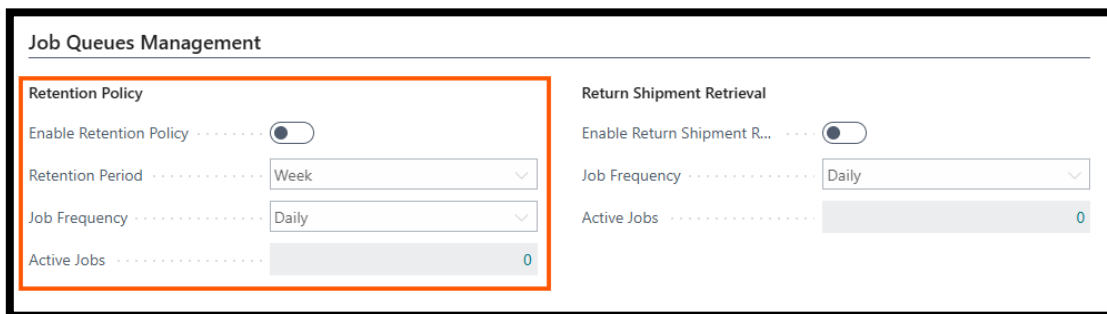
When you enable any of the logs, you can then specify the logging preference for the log i.e. "All" or "Failures Only".



The screenshot shows the 'Logs Settings' interface. It is divided into two main sections: 'Business Logs' and 'Developer Logs'. In the 'Business Logs' section, the 'Enable Bus. Logs' toggle is turned off, and the 'Logging Preference' dropdown is set to 'Failures Only'. In the 'Developer Logs' section, the 'Enable Dev. Logs' toggle is turned on, and the 'Logging Preference' dropdown is set to 'All'.

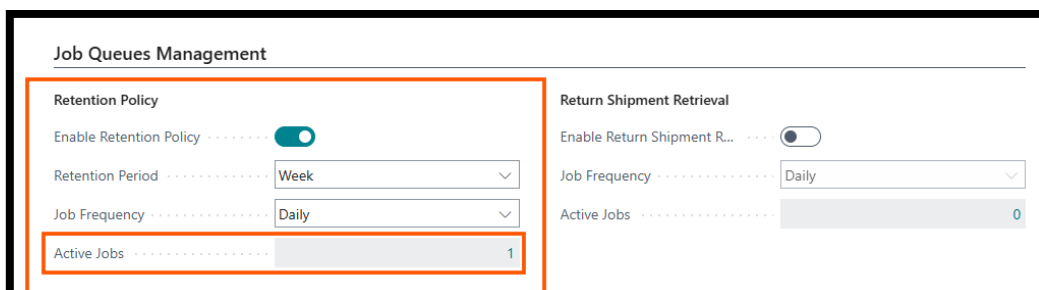
2.3.3.2 Retention Policy

You can also specify the retention period for all relevant logs being maintained for the connector i.e. Developer and Business Logs.

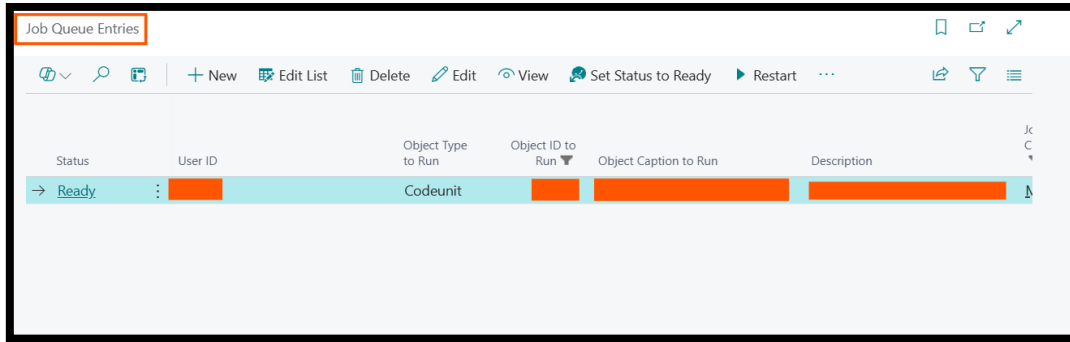


The screenshot shows the 'Job Queues Management' interface. The 'Retention Policy' section is highlighted with an orange box. It includes: 'Enable Retention Policy' (toggle off), 'Retention Period' (dropdown set to 'Week'), 'Job Frequency' (dropdown set to 'Daily'), and 'Active Jobs' (displayed as 0). The 'Return Shipment Retrieval' section includes: 'Enable Return Shipment R...' (toggle off), 'Job Frequency' (dropdown set to 'Daily'), and 'Active Jobs' (displayed as 0).

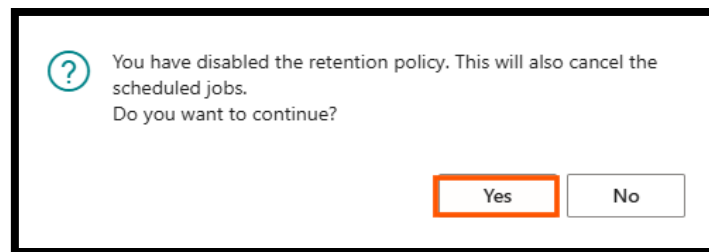
When the Retention Policy is enabled, a job queue is automatically created based on the Job Frequency you select (daily, weekly, or monthly). Each time the job runs, it checks the selected retention period and keeps only the logs that fall within that timeframe. Any logs older than the defined retention period are automatically deleted.



This screenshot shows the 'Job Queues Management' interface after the retention policy has been enabled. The 'Retention Policy' section is highlighted with an orange box. It now shows: 'Enable Retention Policy' (toggle on), 'Retention Period' (dropdown set to 'Week'), 'Job Frequency' (dropdown set to 'Daily'), and 'Active Jobs' (displayed as 1). The 'Return Shipment Retrieval' section remains the same as in the previous screenshot.

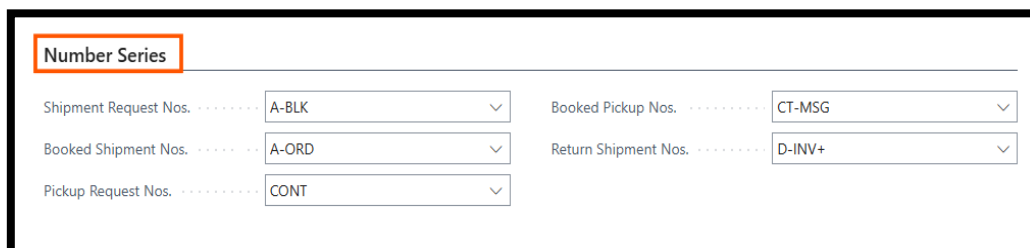


The job queue is updated if you change the period later as per preference and is deleted if the Retention Policy is disabled.



2.3.4 Number Series

This group allows you to configure number series for various documents, such as Shipment Requests and Pickup Requests, including their corresponding booked documents and Return Shipments.

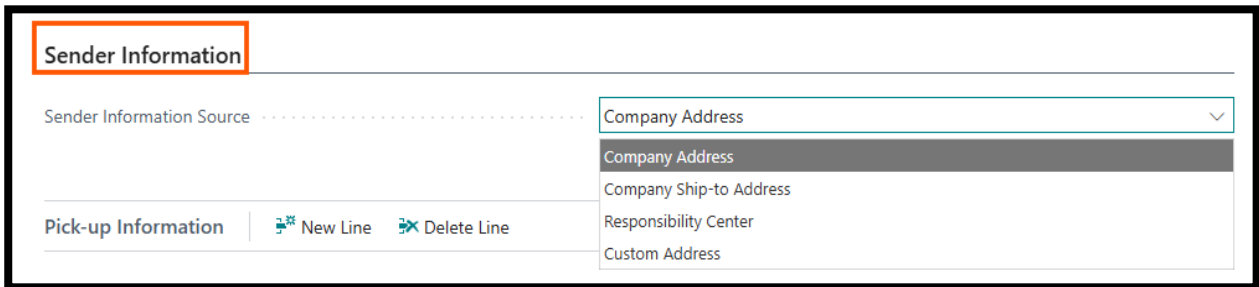


2.3.5 Sender Information

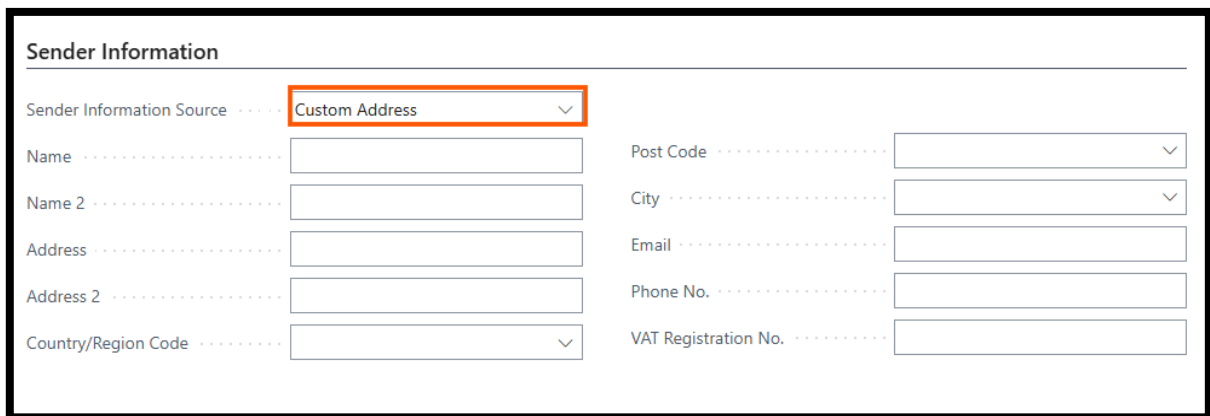
This group allows you to specify the sender's information. You have the option to select the following as Sender Information Source.

1. **Company Information:** Specified at "Company Information" page.
2. **Company Ship- to Address:** Specified at "Company Information" page.

3. **Responsibility Center:** The Responsibility Center can be defined on the "Customer Card", "Sales Order", or "Shipment Request" pages.
If no value is specified or carried over to the "Shipment Request" document, the app will automatically use the Sender information from the "Company Information" page.
4. **Custom Address:** Allows you to define custom Sender Information.



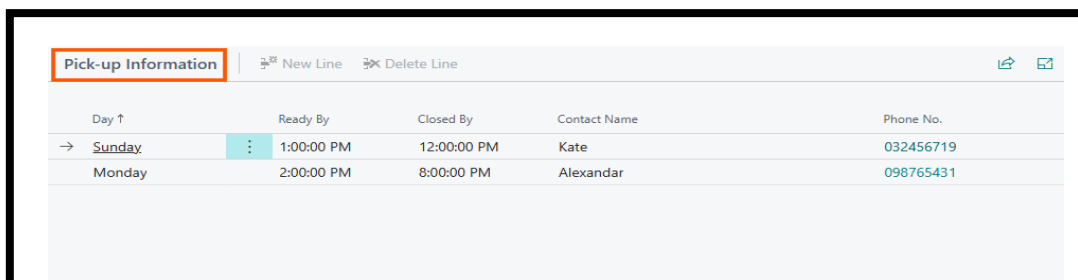
The screenshot shows the 'Sender Information' dropdown menu. The 'Sender Information Source' is set to 'Company Address'. The dropdown list includes 'Company Address', 'Company Ship-to Address', 'Responsibility Center', and 'Custom Address'. Below the dropdown, there are buttons for 'Pick-up Information', 'New Line', and 'Delete Line'.



The screenshot shows the 'Sender Information' form. The 'Sender Information Source' is set to 'Custom Address'. The form includes fields for Name, Name 2, Address, Address 2, Country/Region Code, Post Code, City, Email, Phone No., and VAT Registration No.

2.3.6 Pick-up Information

You can specify the default pick-up information to be used when scheduling a pick-up. It provides an overview of the Sender availability for pickup.

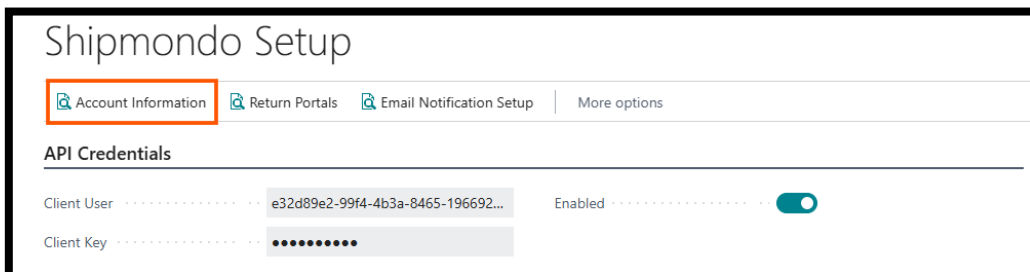


The screenshot shows the 'Pick-up Information' table. The table has columns for Day, Ready By, Closed By, Contact Name, and Phone No. The data is as follows:

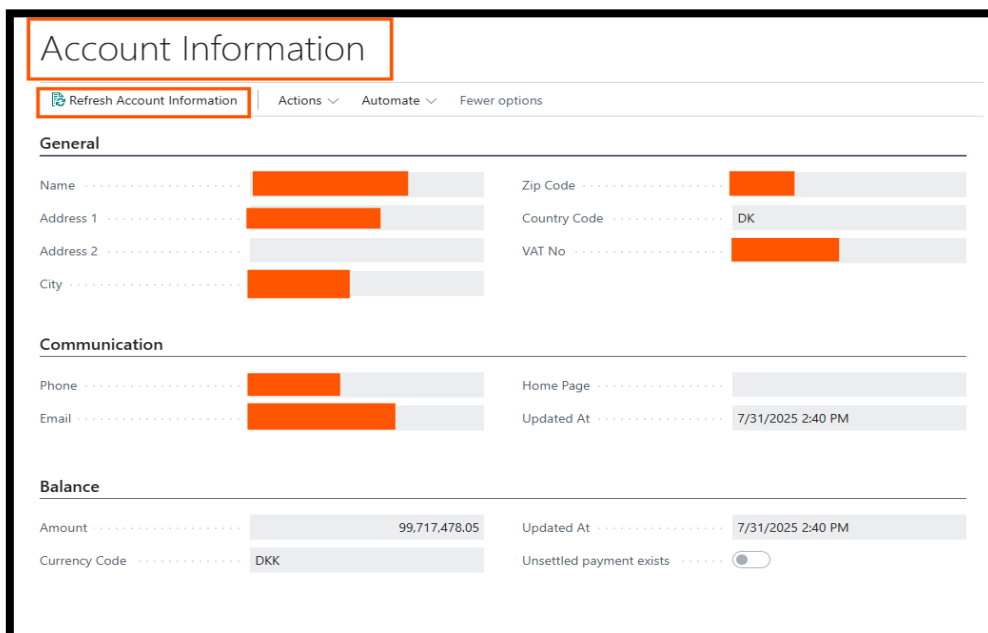
Day ↑	Ready By	Closed By	Contact Name	Phone No.
→ Sunday	1:00:00 PM	12:00:00 PM	Kate	032456719
Monday	2:00:00 PM	8:00:00 PM	Alexandar	098765431

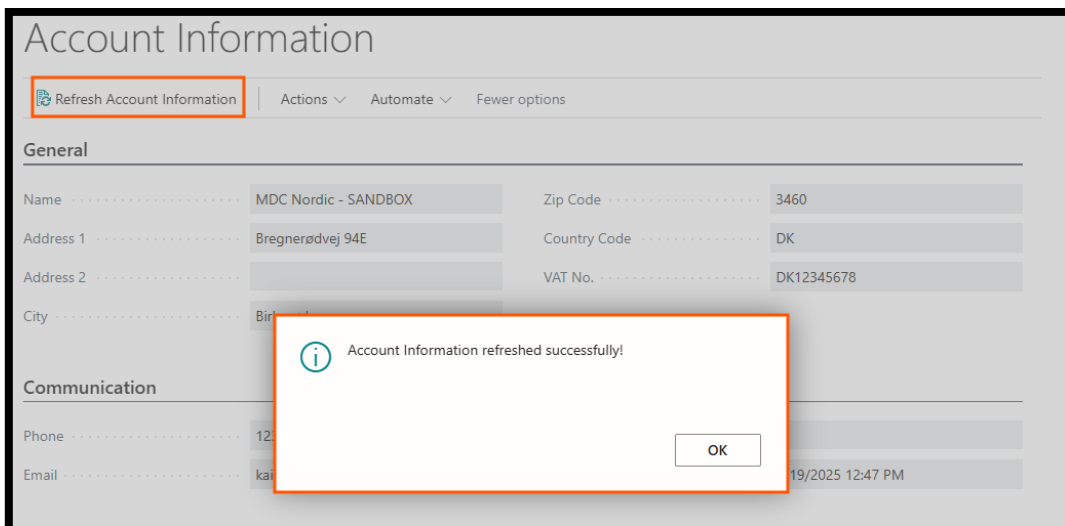
2.3.7 Account Information

You can also view the details of the Shipmondo account associated with the app. To navigate, click on “Account Information” action.

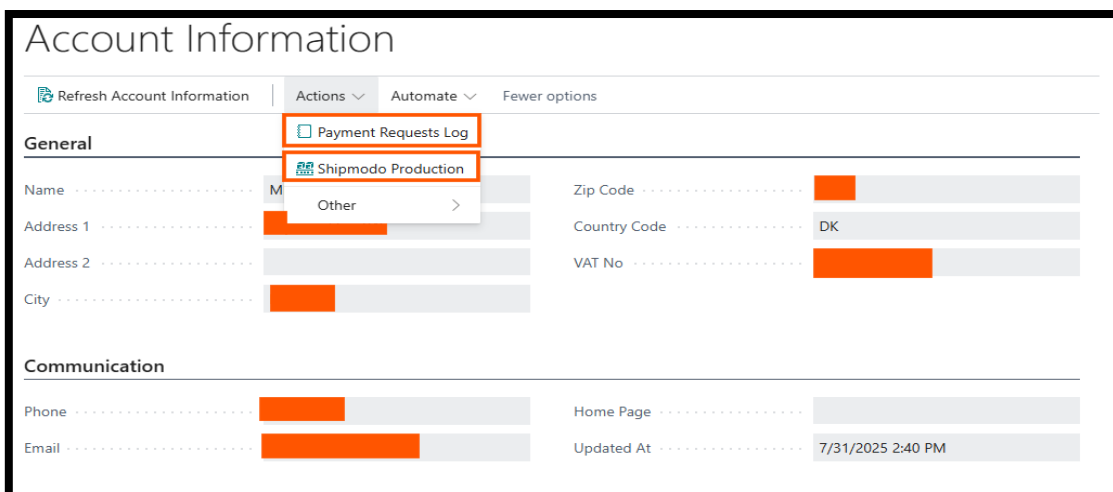


You can also refresh account information using the “Refresh Account Information” action.

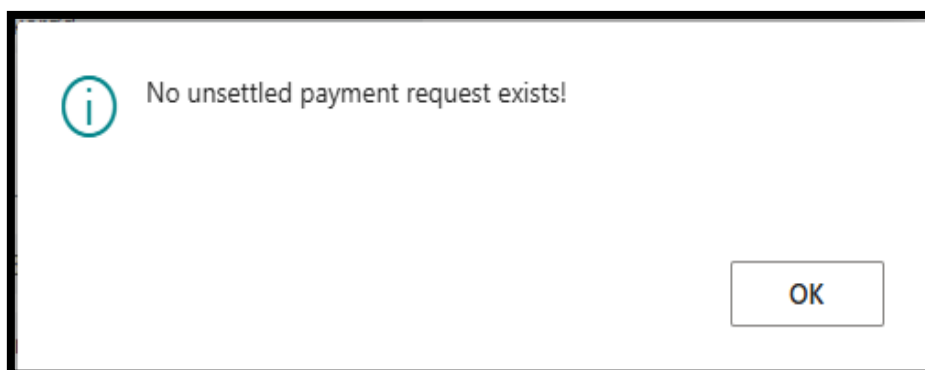




The account information page also provides you with the actions to see unsettled payment logs and navigate to Shipmondo production login page.



In case of no unsettled payments, relevant message is shown.

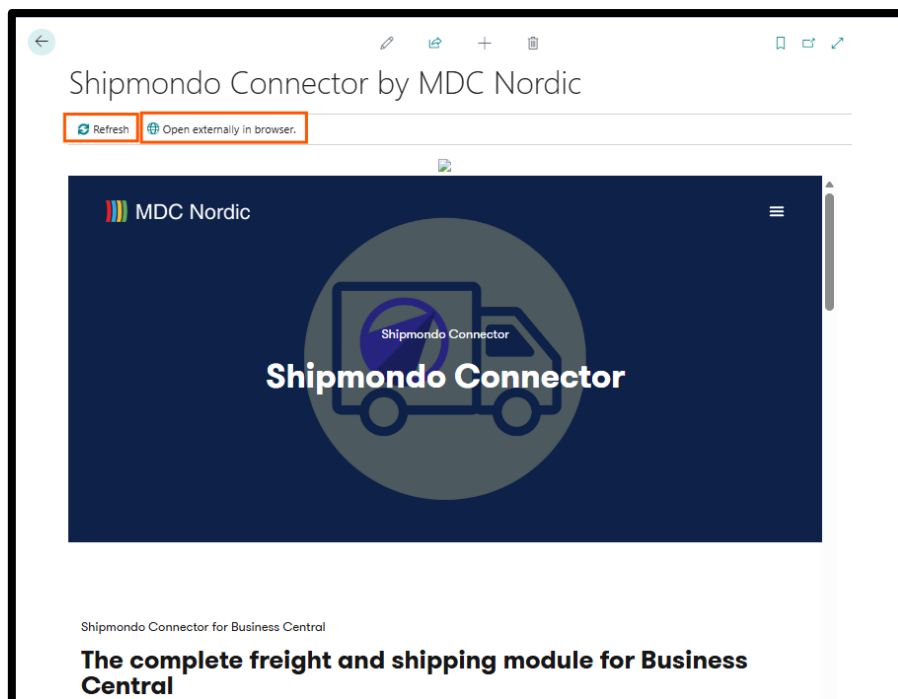
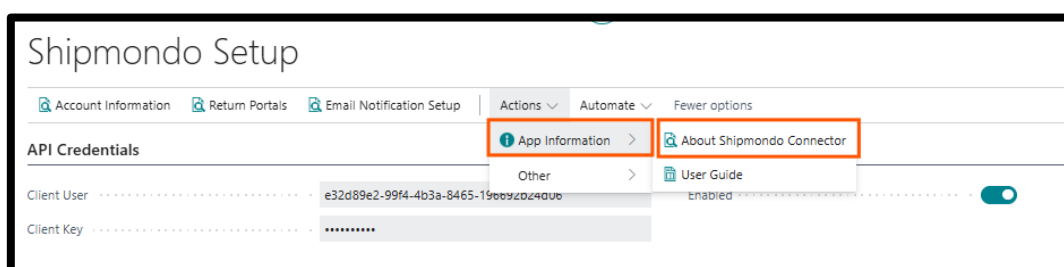


2.3.8 App Information

You can access the following help or information resources for the Shipmondo Connector either from the Shipmondo Connector Setup page or directly from the main menu.

2.3.8.1 About Shipmondo Connector

On the Shipmondo Connector Setup page, you can use the About Shipmondo Connector action to view details related to the connector.

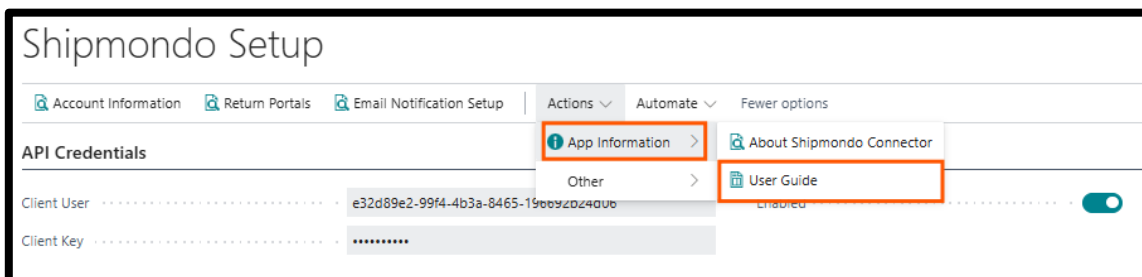


Refresh: Updates the information displayed on the page.

Open Externally in Browser: Opens the Shipmondo Connector details in a new browser tab.

2.3.8.2 User Guide

On the Shipmondo Connector Setup page, you can use the User Guide action to access the connector's user documentation.



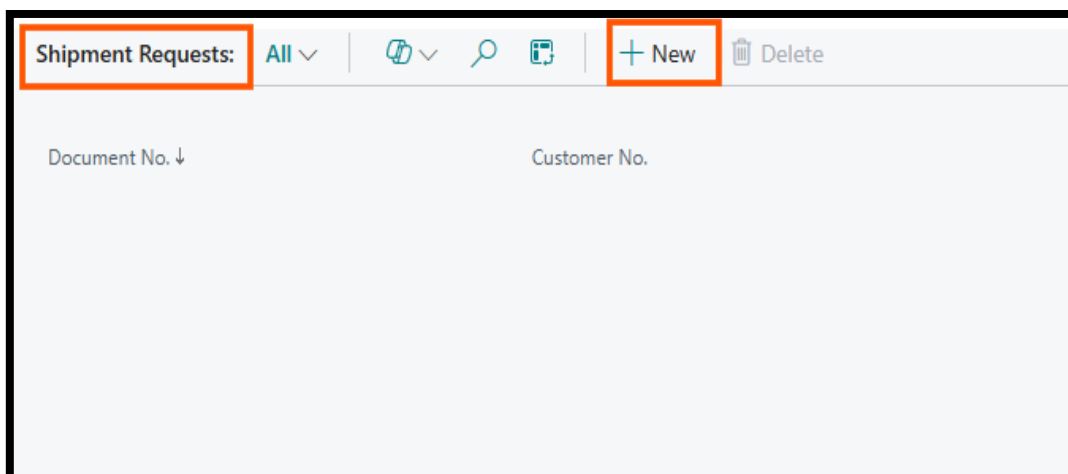
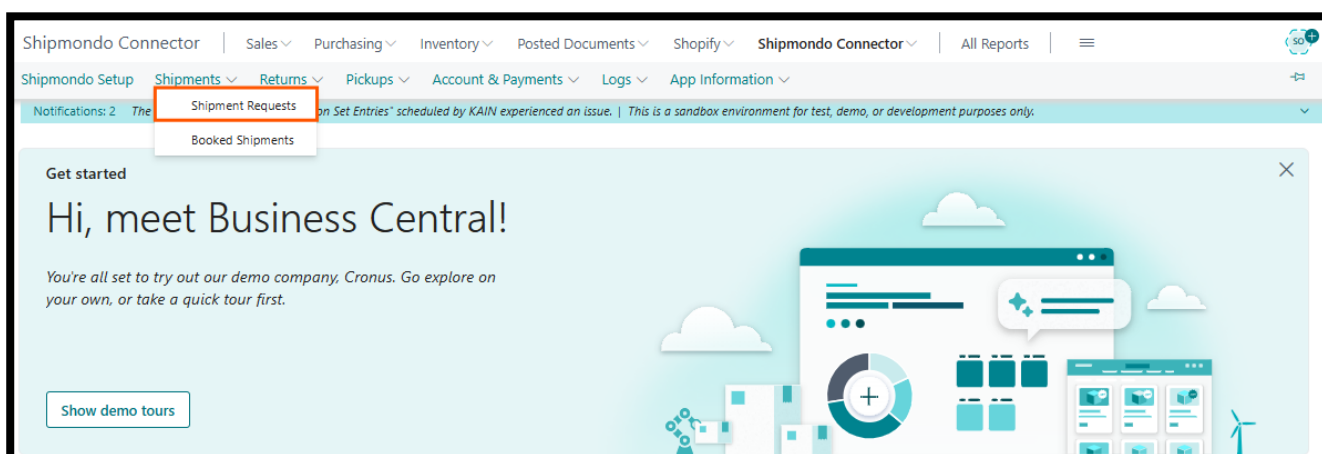
Refresh: Updates the information displayed on the page.

Open Externally in Browser: Opens the User Guide in a new browser tab.

3 SHIPMENTS

This section explains how shipment requests can be created and booked in Business Central with real time reflection in Shipmondo environment.

You can create Shipments within Business Central by navigating to “Shipment Requests” under “Shipments” and click on “New”.



3.1 Shipment Request Types

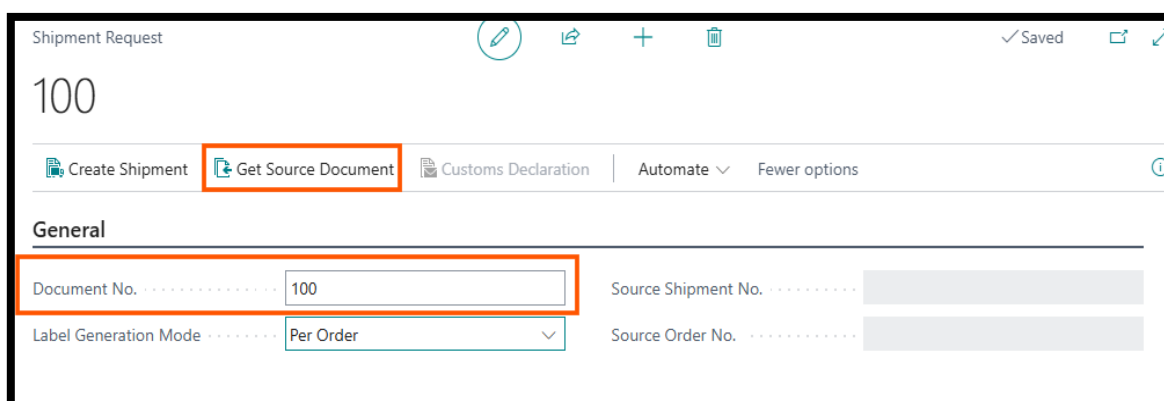
You can create two types of Shipment Requests:

3.1.1 Linked Shipment Requests

In case of Linked Shipment requests, you can link the request with a Business Central Posted Sales Shipment.

You can either manually assign "Document No." to the request or leave it blank and the system will automatically populate it using the number series defined on the setup page.

To link a request with a BC document, click on "Get Source Document" action and select a posted sales shipment document to link to from the list.



Shipment Request

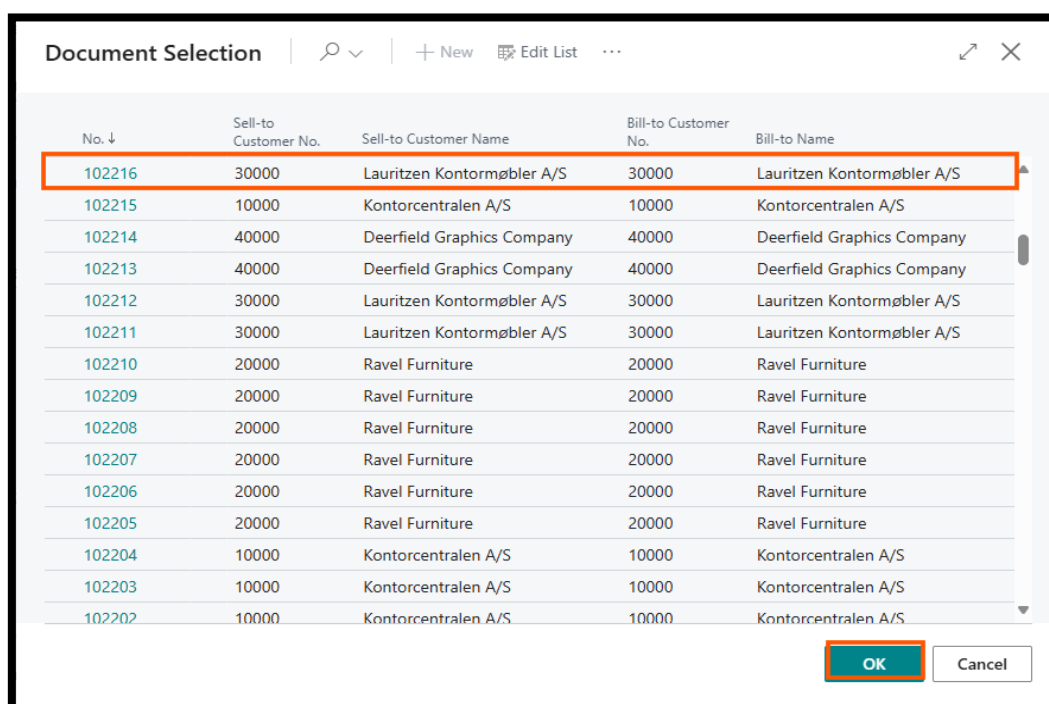
100

Create Shipment **Get Source Document** Customs Declaration Automate Fewer options

General

Document No. 100 Source Shipment No.

Label Generation Mode Per Order Source Order No.



Document Selection

No. ↓	Sell-to Customer No.	Sell-to Customer Name	Bill-to Customer No.	Bill-to Name
102216	30000	Lauritzen Kontormøbler A/S	30000	Lauritzen Kontormøbler A/S
102215	10000	Kontorcentralen A/S	10000	Kontorcentralen A/S
102214	40000	Deerfield Graphics Company	40000	Deerfield Graphics Company
102213	40000	Deerfield Graphics Company	40000	Deerfield Graphics Company
102212	30000	Lauritzen Kontormøbler A/S	30000	Lauritzen Kontormøbler A/S
102211	30000	Lauritzen Kontormøbler A/S	30000	Lauritzen Kontormøbler A/S
102210	20000	Ravel Furniture	20000	Ravel Furniture
102209	20000	Ravel Furniture	20000	Ravel Furniture
102208	20000	Ravel Furniture	20000	Ravel Furniture
102207	20000	Ravel Furniture	20000	Ravel Furniture
102206	20000	Ravel Furniture	20000	Ravel Furniture
102205	20000	Ravel Furniture	20000	Ravel Furniture
102204	10000	Kontorcentralen A/S	10000	Kontorcentralen A/S
102203	10000	Kontorcentralen A/S	10000	Kontorcentralen A/S
102202	10000	Kontorcentralen A/S	10000	Kontorcentralen A/S

OK Cancel

Upon linking, the request document gets auto populated with the relevant data from the linked Posted Sales Shipment document.

General

Document No. 100 Source Shipment No. 102216
 Label Generation Mode Per Order Source Order No. 101010

Receiver Details

Customer No. [Redacted] Country/Region Code DK
 Name [Redacted] City [Redacted]
 Name 2 [Redacted] Post Code [Redacted]
 Address [Redacted] Phone No. 035652818273
 Address 2 [Redacted] Email [Redacted]
 Responsibility Center [Redacted]

Billing Details

Bill-to Customer No. [Redacted] Bill-to Country/Region Code DK
 Bill-to Name [Redacted] City [Redacted]
 Bill-to Name 2 [Redacted] Post Code [Redacted]
 Bill-to Address [Redacted] Phone No. [Redacted]
 Bill-to Address 2 [Redacted] Email [Redacted]

The "Shipment Items Details" section of the request document also gets auto populated via the linked BC Document Lines.

1000

Create Shipment Get Source Document Customs Declaration Automate Fewer options

Shipping Items Details New Line Delete Line

No.	Description	Quantity	Weight	Weight Unit
→ 1920-S	ANTWERPEN Konferencebord	2	28.06	Gram
1896-S	ATHEN Skrivebord	3	39.79	Gram

You can also generate a **linked shipment request via a Posted Sales Shipment**. Click on "Create Shipment Request" action.

Posted Sales Shipment

102221 · The Cannon Group PLC

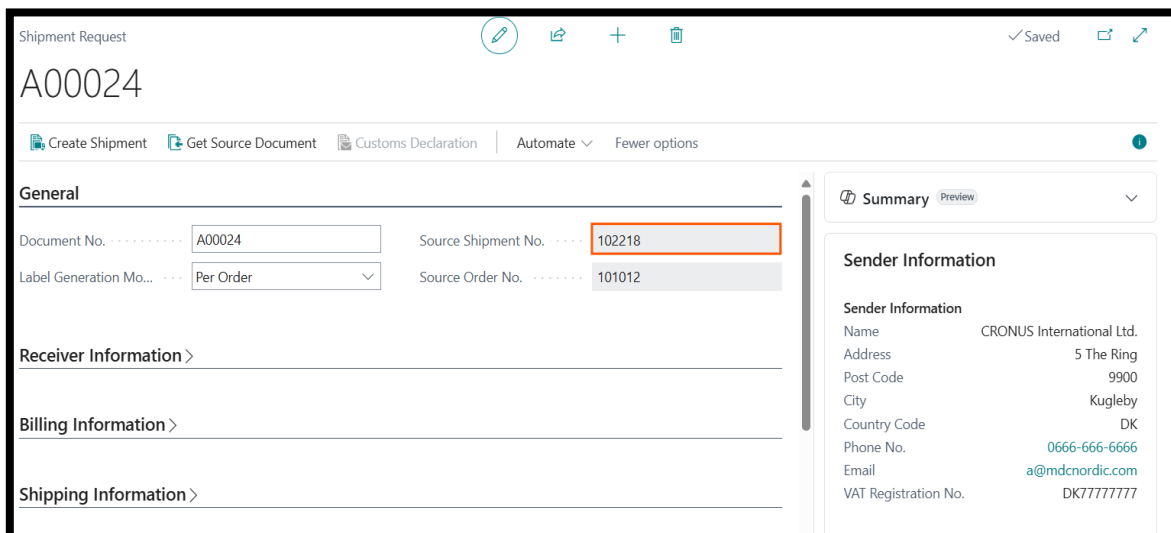
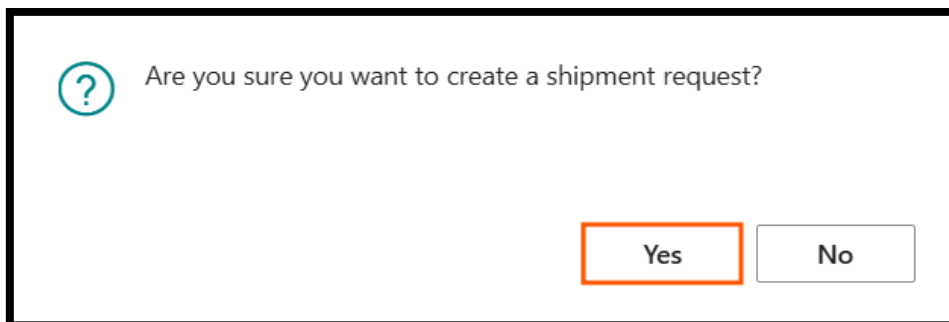
Home Shipment Certificate of Supply Actions Automate Fewer options

Update Document Print... Find entries... Track Package **Create Shipment Request** Refresh Shipment Status

Address 2 [Redacted] Agent [Redacted]
 City Nyborg Agent Service [Redacted]
 Post Code 5800
 Country/Region DK
 Phone No. 0314566789
 Contact Robert Townes
 Location Code MAIN
 Outbound Whse. Handling Time [Redacted]

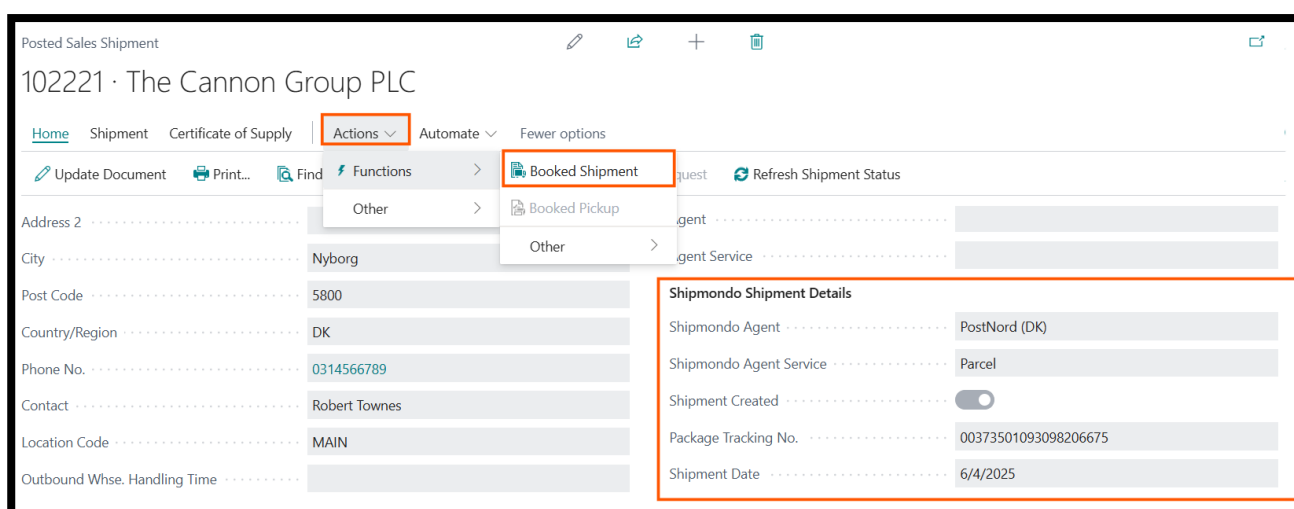
Shipmondo Shipment Details

Shipmondo Agent [Redacted]
 Shipmondo Agent Service [Redacted]
 Shipment Created
 Package Tracking No. [Redacted]
 Shipment Date 6/4/2025



When the request is booked, the Posted Sales Shipment Document gets updated with shipment request data and the action "Create Shipment Request" becomes disabled.

You can view the associated Booked Shipment as well Booked Pickup for the Posted Sales Shipment Document by navigating to "Functions" under "Actions" tab.



Note: All the auto populated data upon linking to BC document is uneditable and cannot be changed.

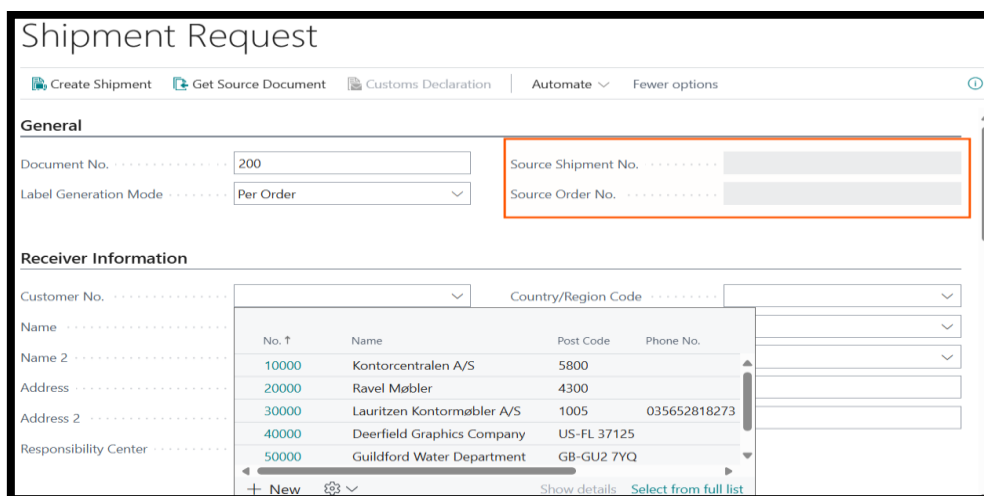
3.1.2 Independent Shipment Requests

In case of Independent Shipment requests, you can create a request without linking it to a Business Central Posted Sales Shipment document.

You can assign Document No. to the request document the same way as a linked document.

In case of such shipment requests, the "Source Shipment No" and "Source Order No" field are by default empty.

For the **Receiver Information** and **Billing Information** of the request, you need to manually specify the relevant information.



Shipment Request

Create Shipment | Get Source Document | Customs Declaration | Automate | Fewer options

General

Document No. 200

Label Generation Mode Per Order

Source Shipment No.

Source Order No.

Receiver Information

Customer No. Country/Region Code

Name

Name 2

Address

Address 2

Responsibility Center

No. ↑	Name	Post Code	Phone No.
10000	Kontorcentralen A/S	5800	
20000	Ravel Møbler	4300	
30000	Lauritzen Kontormøbler A/S	1005	035652818273
40000	Deerfield Graphics Company	US-FL 37125	
50000	Guildford Water Department	GB-GU2 7YQ	

+ New | Show details | Select from full list

Similarly, you must manually provide the **"Shipment Item Details"** for the shipment request. Upon selecting the item, the weight gets auto populated but you must specify the "quantity" for the item.

Shipping Items Details | New Line | Delete Line

No.	Description	Quantity	Weight	Weight Unit
		0	0.00	Gram

No. ↑	Description	Base Unit of Measure	Unit Price
1896-S	ATHEN Skrivebord	STK	5,560.00
1900-S	PARIS Gæstestol, sort	STK	1,071.00
1906-S	ATHEN Skuffemodul	STK	2,409.00
1908-S	LONDON-drejestol, blå	STK	1,056.00
1920-S	ANTWERPEN Konferencebord	STK	3,599.00

Width (cm)	Height (cm)	Volume (cbm)	Running Met (n)
0.00	0.00	0.00	0.00

Shipping Items Details | New Line | Delete Line

No.	Description	Quantity	Weight	Weight Unit
→ 1896-S	ATHENS Desk	3	39.79	Gram
1908-S	LONDON Swivel Chair, blue	2	15.99	Gram

3.2 Shipping information for Shipment Requests

This section explains how shipping information can be configured for the request and how it affects the shipment requests.

Following is Shipping information that needs to be provided:

1. **Shipping Agent:** You need to select an agent from a filtered view based on Sender and Receiver location.
2. **Shipping Agent Service:** You need to select an agent service from a filtered view based on selected Agent as well as Sender and Receiver location.
3. **Shipping Agreement:** You can specify whether the shipment being created would be following "Shipmondo Agreement" or "Own Agreement". If it is based on "Own Agreement", then you would have to provide a "**Customer No**" assigned to you by the carrier you have an agreement with.
4. **Incoterm:** You can specify the term of trade (Incoterm) agreed upon for the shipment.

5. **Return Portal:** You can specify the return portal to a customer or a shipment to ensure that the correct return instructions and policies are used.
6. **Required Services:** You need to select the required services from a filtered view based on the agent service specified for the shipment request.
7. **Additional Services:** You need to select the additional services from a filtered view based on the agent service specified for the shipment request.
8. **Additional Information:** This section allows you to specify some further information about the shipment. This information is required, but it may vary depending upon the agent.
9. **Create Pickup:** This field is visible based on the combination of agent and relevant services which support pickup. You can enable it to create pickup along with shipment. Upon doing so, related fields become visible where you can provide additional information. Some fields are auto populated based on the pickup information provided on the “Shipmondo Setup” page.
10. **Service Point Information:** This field is visible based on selected shipping agent service and Setup configuration. You need to select service point information from a filtered view based on Receiver information.

Note: Based on prior selection and information combination within shipping configuration, you get a filtered view for the next selection. E.g. if you select PostNord agent then you will only be able to view services related to PostNord.

3.3 Basic Shipment Request

To **create a basic shipment request**, you need to follow the following steps:

1. [Create a shipment request](#) (linked or an independent).

Shipment Request

[Create Shipment](#) | [Get Source Document](#) | [Customs Declaration](#) | Automate v | Fewer options ⓘ

General

Document No. 100	Source Shipment No.
Label Generation Mode Per Order v	Source Order No.

Receiver Information

Customer No. 10000 v	Country/Region Code DK v
Name The Cannon Group PLC	Post Code 5800 v
Name 2	City Nyborg v
Address 192 Market Square	Phone No. 0314566789
Address 2	Email robert.townes@contoso.com
Responsibility Center RES-001 v	

Billing Information

Customer No. 10000 v	Country/Region Code DK v
Name The Cannon Group PLC	Post Code 5800 v
Name 2	City Nyborg v
Address 192 Market Square	Phone No. 0314566789
Address 2	Email robert.townes@contoso.com

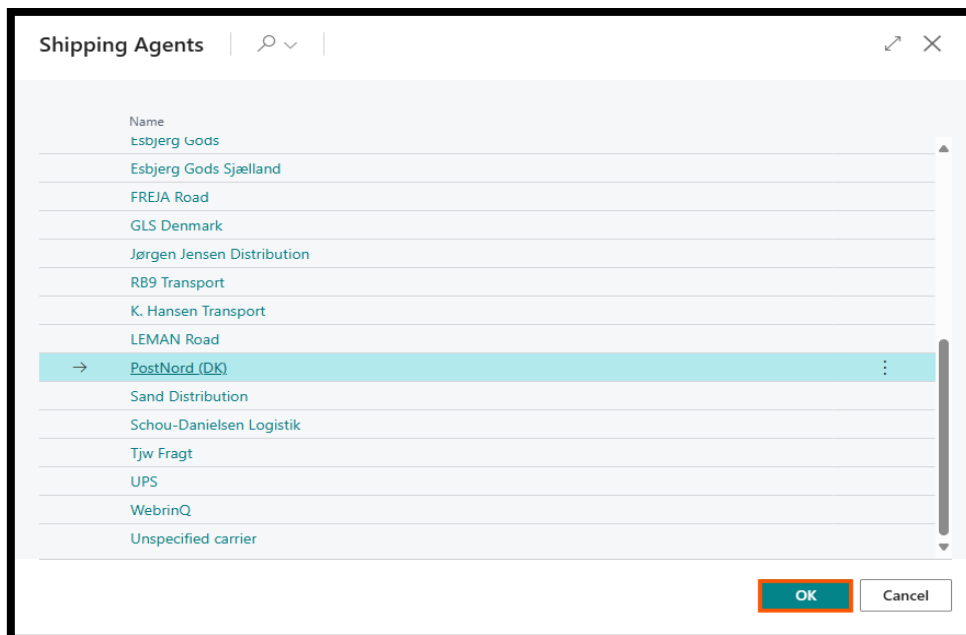
2. Select a Shipping Agent under the Shipping Information tab.

Shipment Request

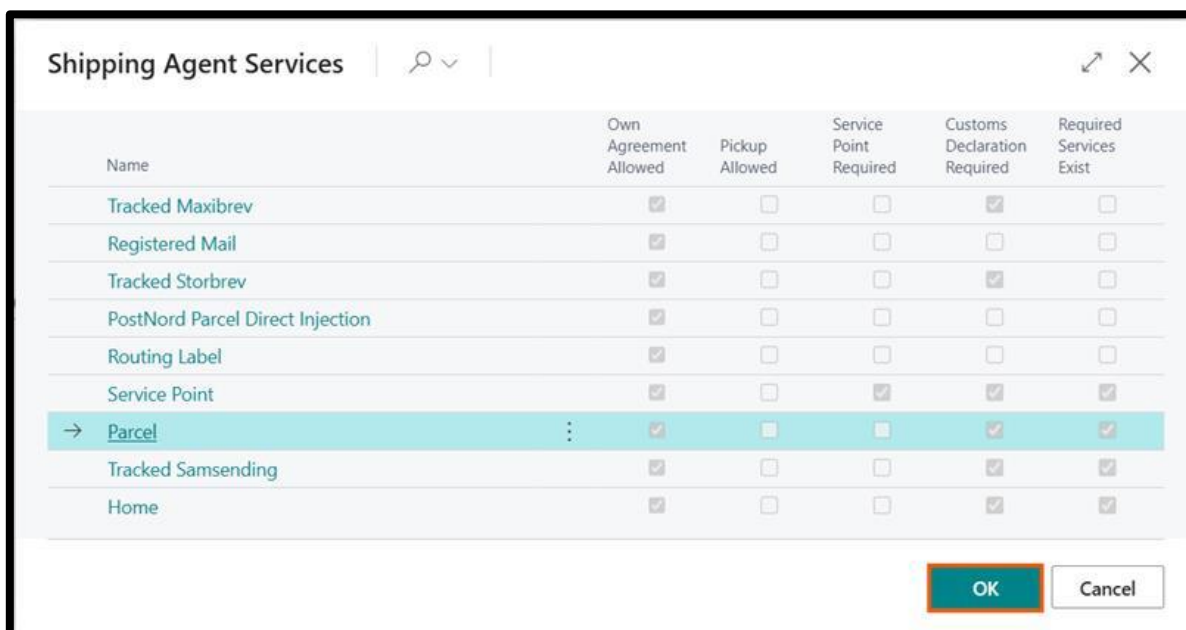
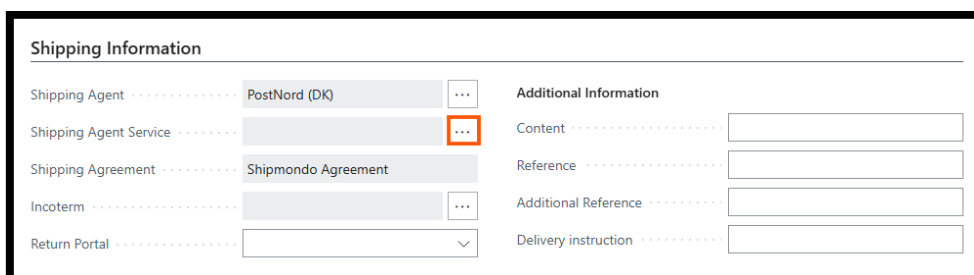
[Create Shipment](#) | [Get Source Document](#) | [Customs Declaration](#) | Automate v | Fewer options ⓘ

Shipping Information

Shipping Agent	Additional Information
Shipping Agent Service v	Content
Shipping Agreement Shipmondo Agreement	Reference
Incoterm v	Additional Reference
Return Portal v	Delivery instruction

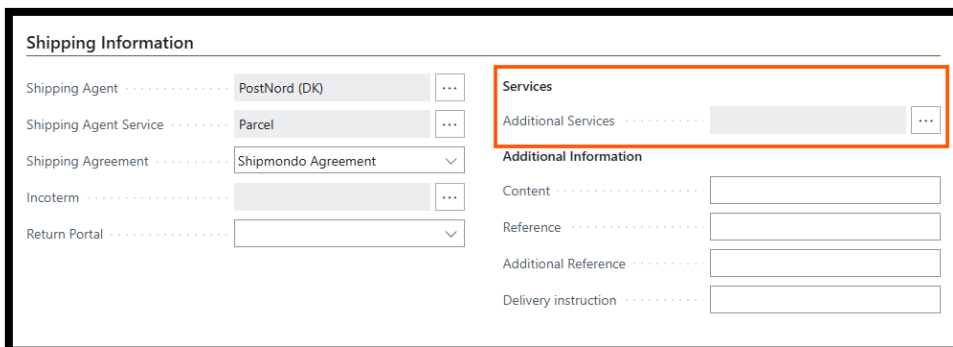


3. Similarly select the Agent Services for the request.

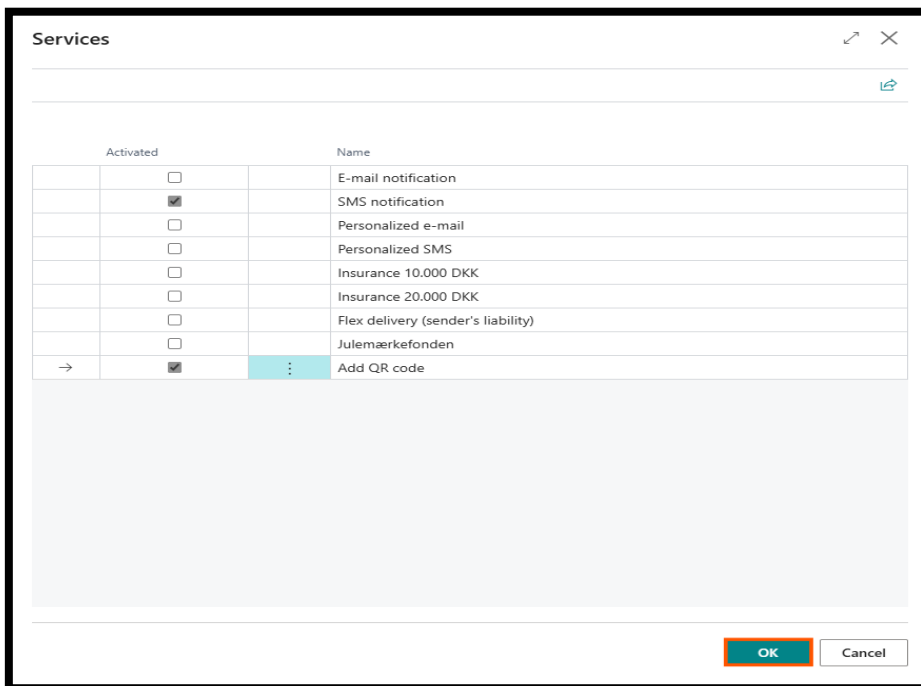


4. You can opt for a Shipping Agreement of your choice. For this demonstration, Shipping Agreement of Shipmondo type will be used.

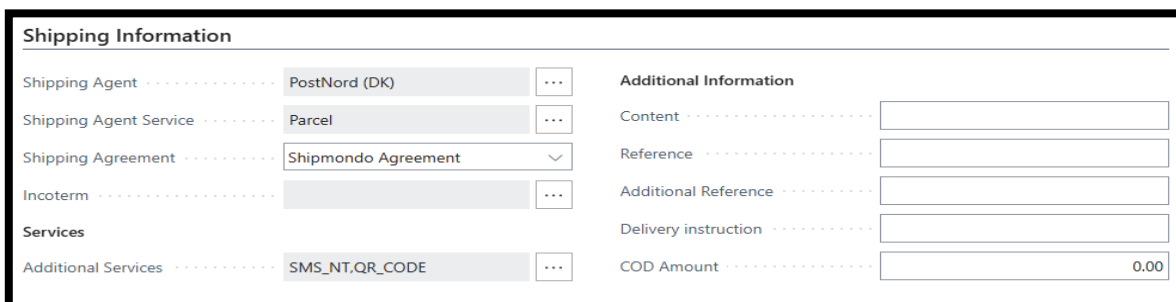
Now, based on the Agent, Agent Services and Shipping Agreement, relevant fields will be visible and required as [explained](#).



5. Select one or more Additional service as per requirement.



Activated	Name
<input type="checkbox"/>	E-mail notification
<input checked="" type="checkbox"/>	SMS notification
<input type="checkbox"/>	Personalized e-mail
<input type="checkbox"/>	Personalized SMS
<input type="checkbox"/>	Insurance 10.000 DKK
<input type="checkbox"/>	Insurance 20.000 DKK
<input type="checkbox"/>	Flex delivery (sender's liability)
<input type="checkbox"/>	Julemærkefonden
<input checked="" type="checkbox"/>	Add QR code



To deselect all selected services, open the Service list via the **assist edit** button and click "Ok".

Shipping Information

Shipping Agent PostNord (DK) ...

Shipping Agent Service Parcel ...

Shipping Agreement Shipmondo Agreement v

Incoterm

Return Portal v

Services

Additional Services SMS_NT,QR_CODE ...

Additional Information

Content []

Reference []

Additional Reference []

Delivery instruction []

COD Amount 0.00

Services

Activated	Name
<input type="checkbox"/>	E-mail notification
<input type="checkbox"/>	SMS notification
<input type="checkbox"/>	Personalized e-mail
<input type="checkbox"/>	Personalized SMS
<input type="checkbox"/>	Insurance 10.000 DKK
<input type="checkbox"/>	Insurance 20.000 DKK
<input type="checkbox"/>	Flex delivery (sender's liability)
<input type="checkbox"/>	Julemærkefonden
→ <input type="checkbox"/>	Add QR code

OK Cancel

Shipping Information

Shipping Agent PostNord (DK) ...

Shipping Agent Service Parcel ...

Shipping Agreement Shipmondo Agreement v

Incoterm

Return Portal v

Services

Additional Services [] ...

Additional Information

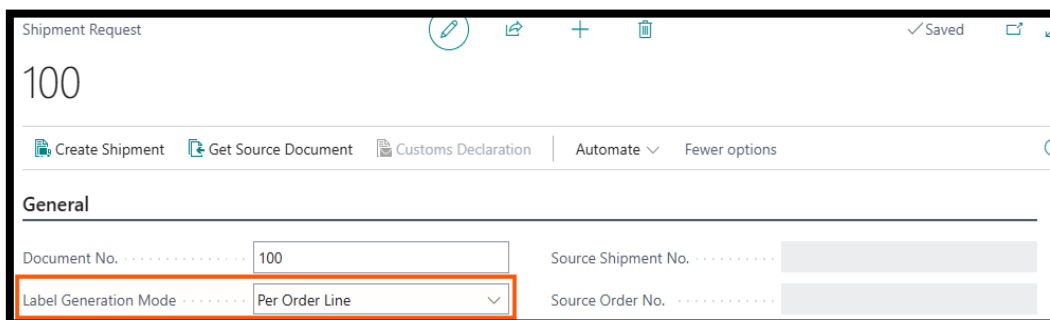
Content []

Reference []

Additional Reference []

Delivery instruction []

6. Provide the [Shipping Item Details](#) in case of independent shipment.
7. The **“Package Details”** section of the request document contains line as per the **“Label Generation Mode”** defined for the request. One line corresponds to one package.
 - i. For **Per Order** generation mode, one package line is automatically generated for the request having accumulated weight of all Shipping item Lines.
 - ii. For **Per Order Line** generation mode, a separate line is automatically created for each Shipping Item Line in the request.
 - iii. For **Custom Label Qty.** generation mode, you need to specify the **number of labels** for the request and can only create lines as per the number of labels defined. For each line, the custom weight must be an Integer.
8. Next, you might need to provide the Length, Width, Height, Volume and Running Meter for the relevant Package Lines based on shipping configuration.
9. You might also need to provide the Package Type for the Package lines, if required.



Shipment Request

100

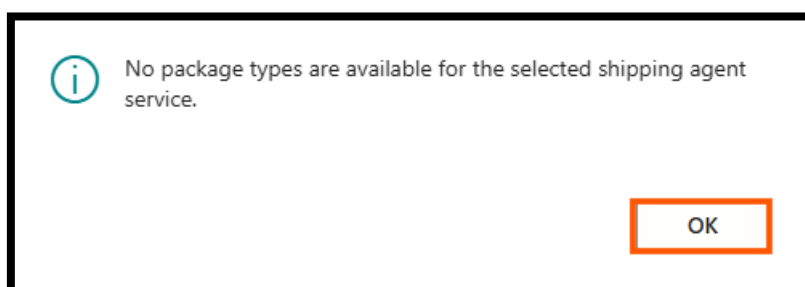
Create Shipment Get Source Document Customs Declaration Automate Fewer options

General

Document No. 100 Source Shipment No.

Label Generation Mode Per Order Line Source Order No.

Package Details									
Pack... Type	Pack... Type Name	Weight (g)	Length (cm)	Width (cm)	Height (cm)	Volume (cbm)	Running Meter (m)	Insuran... Amount	Stac...
-		10	10.00	10.00	10.00	10.00	0.00	0.00	<input checked="" type="checkbox"/>
→ -	:	20	10.00	10.00	10.00	10.00	0.00	0.00	<input checked="" type="checkbox"/>



10. Click on "Create Shipment" action after finalizing the request details.

11. You will get a confirmation message based on the setup configuration for **Confirmation Type**. Click "Ok" if the request is ready to be created.

Note: Estimated price for the shipment is shown in the confirmation message only for "Shipmondo Agreement".

Shipment Request ✓ Saved

100

Create Shipment | Get Source Document | Customs Declaration | Automate | Fewer options

General

Document No. : 100 | Source Shipment No. :

Label Generation Mode : Per Order Line | Source Order No. :


Shipment Confirmation - [Redacted] ↗ ✕

Shipment Details

Shipment No.	[Redacted]	Required Services	[Redacted]
Shipping Agent	PostNord (DK)	Additional Services	[Redacted]
Shipping Agent Service	Parcel	No of Packages	2
Shipping Agreement	Shipmondo Agreement		

Estimated Cost for this Shipment is 127 kr

12. Upon successful shipment creation, you will get a prompt that will give you the option to navigate to the booked shipment record created against the request.



The shipment has been created successfully. Do you want to open the booked shipment now?

13. Based on the combination of "Label Generation Mode" specified for the request and the "Label format" defined on the setup page, the booked shipment will have label as an attachment. You can view the attachment in the Factbox section under "Attachment" tab.

Booked Shipment Saved

A00033

Create Pickup Request |
 Customs Declaration |
 Booked Pickup |
 More options

General

Document No.	A00033	Source Shipment No.	
Shipment Tracking No.	00373501093098191155	Source Order No.	
Label Generation Mo...	Per Order Line		

Receiver Information

Customer No.	10000	Country/Region Code	DK
Name	The Cannon Group PLC	Post Code	5800
Name 2		City	Nyborg
Address	192 Market Square	Phone No.	0314566789
Address 2		Email	robert.townes@contoso.com
Responsibility Center	RES-001		

Billing Information

Customer No.	10000	Country/Region Code	DK
Name	The Cannon Group PLC	Post Code	5800
Name 2		City	Nyborg
Address	192 Market Square	Phone No.	0314566789

Summary Preview

Details Attachments (1)

Documents (1)

Name	File Exten
A00033-Label	pdf

3.4 Service point supported Shipment Request

Some shipping configurations also support service points for the [shipment request](#). For such requests, **"Service Point Information"** section with relevant fields is visible and needs to be provided.

Shipping Information

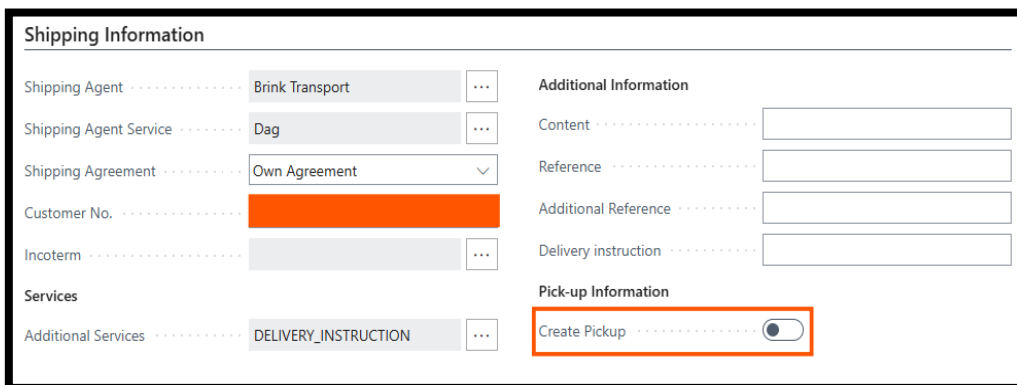
Shipping Agent PostNord (DK) ...	Additional Information
Shipping Agent Service Service Point ...	Content
Shipping Agreement Shipmondo Agreement	Reference
Incoterm	Additional Reference
Return Portal	Delivery instruction
Services	Service Point Information
Required Services EMAIL_NT ...	Service Point Type PostNord Service Point ...
Additional Services SMS_NT ...	Service Point Pakkeshop Spar ...

However, if you have specified "Auto Select Service Point" to be **true** at the Setup, then the best suited service point is automatically selected based on the provided information.

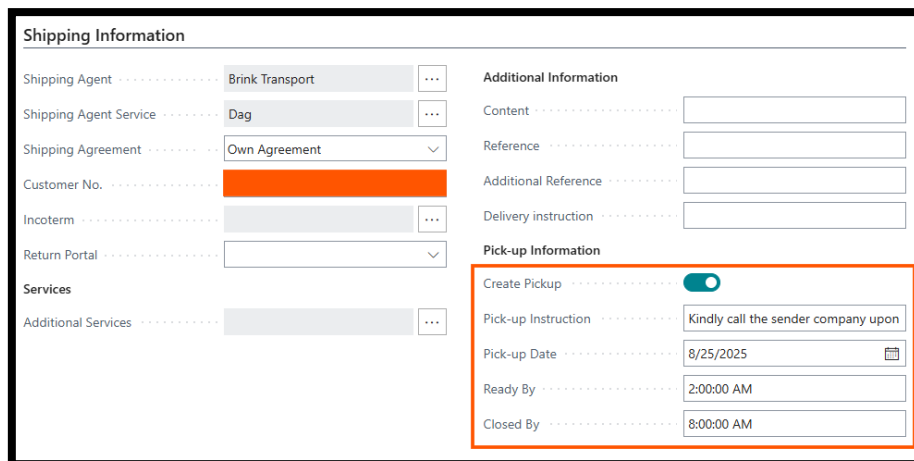
3.5 Pickup point supported Shipment Request

Some shipping configurations also support pickup service for the [shipment request](#).

For such requests, "Create Pickup" field is visible, and you can enable it to create pickup along with shipment. Upon doing so, related fields become visible where you can provide additional information. Some fields are auto populated based on the pickup information provided on the "Shipmondo Setup" page.



The screenshot shows the "Shipping Information" form. The "Create Pickup" toggle switch in the "Pick-up Information" section is currently turned off. Other visible fields include Shipping Agent (Brink Transport), Shipping Agent Service (Dag), Shipping Agreement (Own Agreement), Customer No. (redacted), Incoterm, and Additional Services (DELIVERY_INSTRUCTION). The "Additional Information" section contains empty text boxes for Content, Reference, and Additional Reference, and a Delivery instruction field.



The screenshot shows the "Shipping Information" form with the "Create Pickup" toggle switch turned on. This has revealed additional fields in the "Pick-up Information" section: Pick-up Instruction (Kindly call the sender company upon), Pick-up Date (8/25/2025), Ready By (2:00:00 AM), and Closed By (8:00:00 AM). The "Return Portal" field is also visible in the "Services" section.

3.6 Insurance supported Shipment Request

Some shipping configurations also support Insurance service for the [shipment request](#).

Certain configurations allow fixed insurance amount.

Shipping Information

Shipping Agent PostNord (DK) ...

Shipping Agent Service Home ...

Shipping Agreement Shipmondo Agreement ▾

Incoterm

Return Portal ▾

Services

Required Services EMAIL_NT ...

Additional Services INSR_10000 ...

Additional Information

Content

Reference

Additional Reference

Delivery instruction

However, certain insurance service configurations require you to provide the insurance amount manually within the request.

Package Details | [New Line](#) | [Delete Line](#) | [Share](#) | [Print](#)

Package Type	Weight (g)	Length (cm)	Width (cm)	Height (cm)	Volume (cbm)	Running Meter (m)	Insurance Amount	Stac...
→ -	152	10.00	10.00	10.00	10.00	0.00	0.00	<input checked="" type="checkbox"/>

3.7 COD supported Shipment Request

Some shipping configurations also support Cash on Delivery service for the [shipment request](#).

Shipping Information

Shipping Agent Bring ...

Shipping Agent Service PickUp Parcel Bulk ...

Shipping Agreement Own Agreement ▾

Customer No.

Incoterm

Return Portal ▾

Services

Required Services SMS_NT ...

Additional Services COD ...

Additional Information

Content

Reference

Additional Reference

Delivery instruction

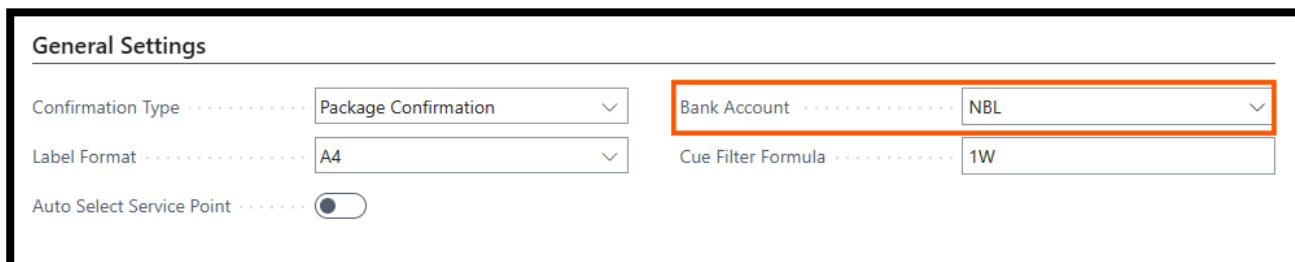
Service Point Information

Service Point Type

Service Point

COD Amount 500.00

For COD supported shipment requests, you must specify the **Bank Account** under **General Settings** tab on “Shipmondo Setup”.



General Settings

Confirmation Type Package Confirmation ▾

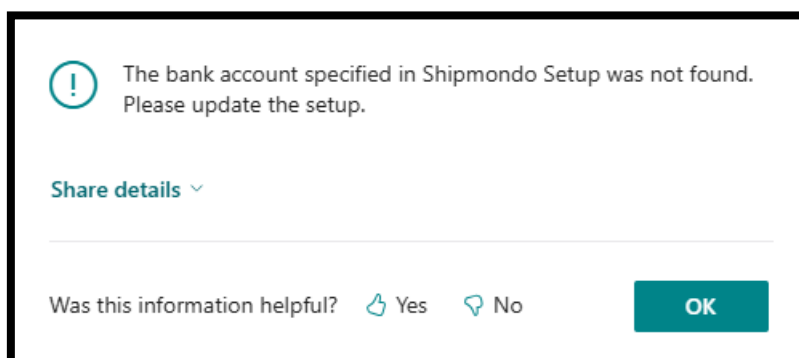
Label Format A4 ▾

Auto Select Service Point

Bank Account NBL ▾

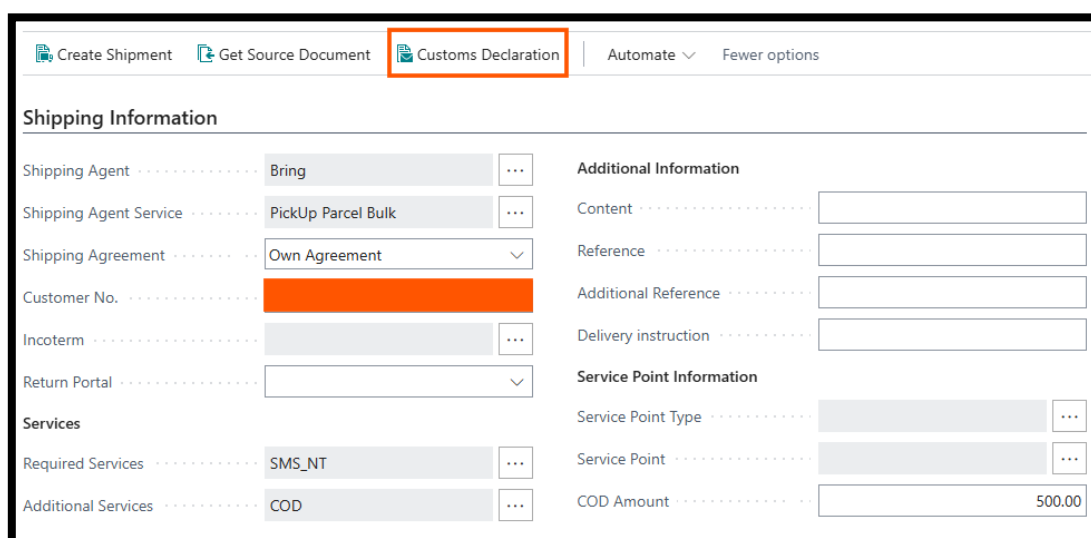
Cue Filter Formula 1W

An error occurs if COD supported shipment requests is created with no account specified to receive payments.



3.8 Custom Declaration supported Shipment Request

Certain shipping configuration requires you to provide custom declaration for the [shipment request](#).



Create Shipment Get Source Document **Customs Declaration** Automate ▾ Fewer options

Shipping Information

Shipping Agent Bring ...

Shipping Agent Service PickUp Parcel Bulk ...

Shipping Agreement Own Agreement ▾

Customer No.

Incoterm

Return Portal ▾

Services

Required Services SMS_NT ...

Additional Services COD ...

Additional Information

Content

Reference

Additional Reference

Delivery instruction

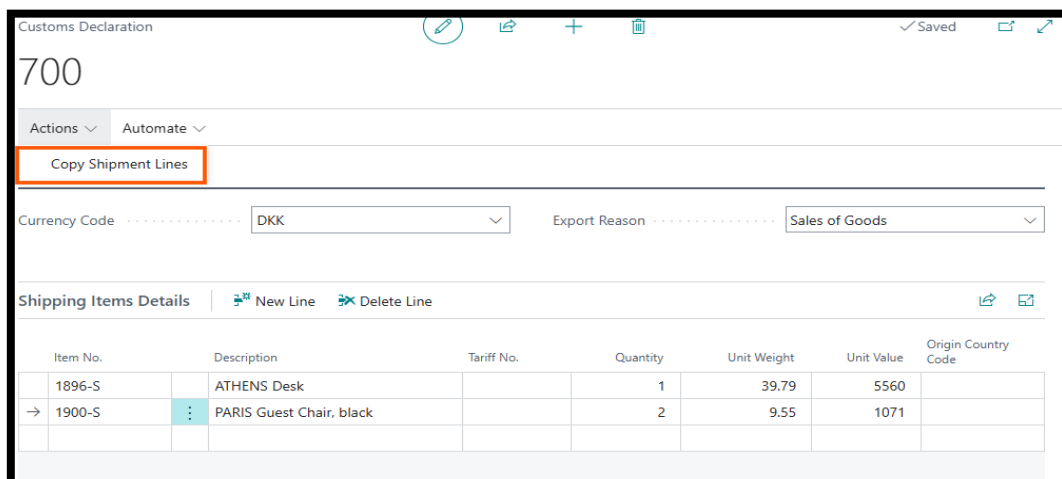
Service Point Information

Service Point Type

Service Point

COD Amount 500.00

In custom declaration, you must provide the general details which include currency and export reason. You also have the option to manually insert items as part of the declaration or auto populate all items in the declaration form via the action **“Copy Shipment Lines”**.



Customs Declaration

700

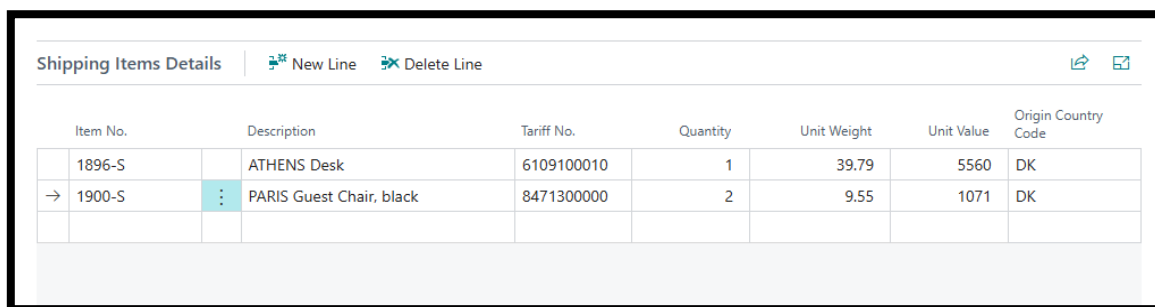
Actions Automate

Copy Shipment Lines

Currency Code: DKK Export Reason: Sales of Goods

Shipping Items Details New Line Delete Line

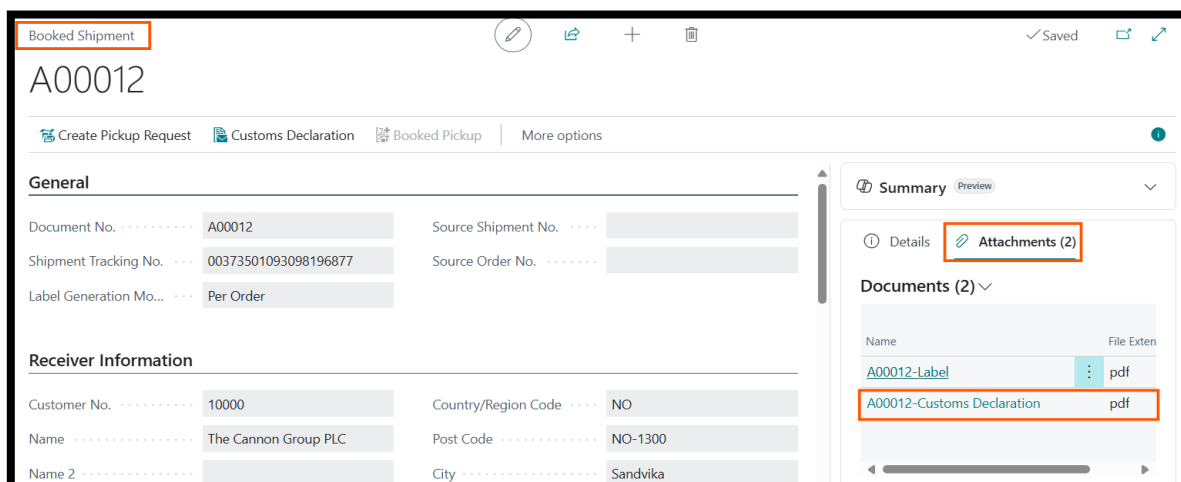
Item No.	Description	Tariff No.	Quantity	Unit Weight	Unit Value	Origin Country Code
1896-S	ATHENS Desk		1	39.79	5560	
→ 1900-S	PARIS Guest Chair, black		2	9.55	1071	



Shipping Items Details New Line Delete Line

Item No.	Description	Tariff No.	Quantity	Unit Weight	Unit Value	Origin Country Code
1896-S	ATHENS Desk	6109100010	1	39.79	5560	DK
→ 1900-S	PARIS Guest Chair, black	8471300000	2	9.55	1071	DK

Based on the custom declaration information provided for the request, the booked shipment will have the declaration form as an attachment. You can view the attachment in the Fact box section under **“Attachment”** tab.



Booked Shipment

A00012

Create Pickup Request Customs Declaration Booked Pickup More options

General

Document No.: A00012 Source Shipment No.:

Shipment Tracking No.: 00373501093098196877 Source Order No.:

Label Generation Mo...: Per Order

Receiver Information

Customer No.: 10000 Country/Region Code: NO

Name: The Cannon Group PLC Post Code: NO-1300

Name 2: City: Sandvika

Summary Preview

Details Attachments (2)

Documents (2)

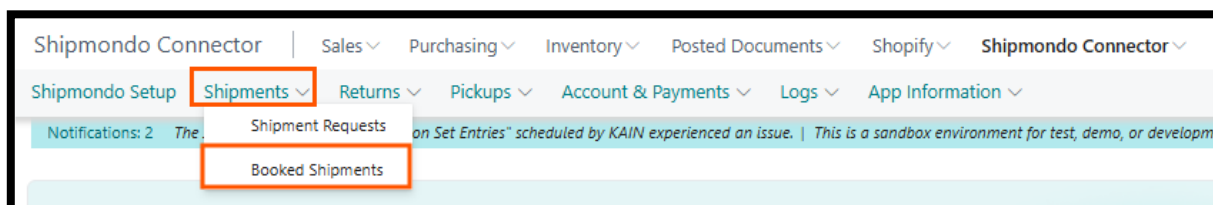
Name	File Exten
A00012-Label	pdf
A00012-Customs Declaration	pdf

4 PICK UP

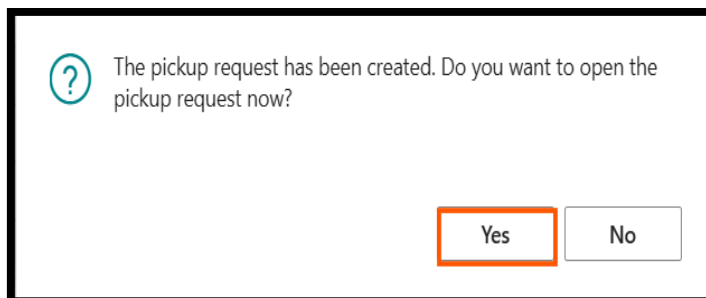
The Connector also provides the functionality to create independent pick-up requests as well. For shipping configurations that support pickups, you can either [create a pickup automatically](#) along with the shipment or book a separate pickup.

To manually create Pickup requests, navigate to **“Booked Shipment”** page under the Shipment tab. Select a Booked Shipment record that has **“Pickup Request Created”** and **“Pickup Booked”** marked as false.

Click on **“Create Pickup Requests”** action. This action is present on both list and card page.



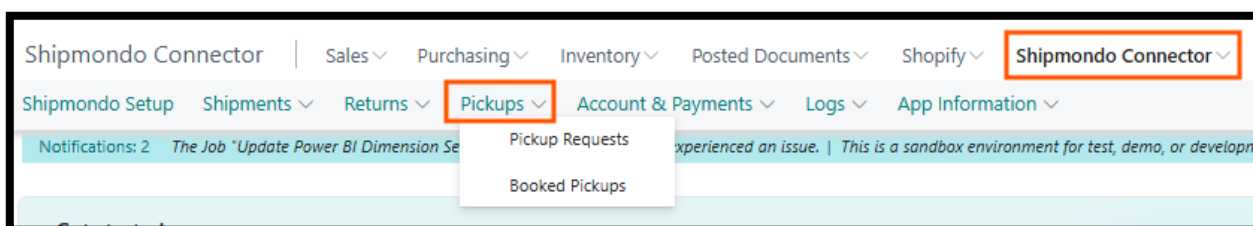
Document No. ↓	Customer No.	Shipping Agent Code	Shipping Agent Service Code	Shipping Agreement	Pickup Request Created	Pickup Booked
A00011	10000	POST_NORD	PN_P	Own Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00010	10000	PDK	PDK_BP	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00009	10000	PDK	PDK_BP	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00008	10000	PDK	PDK_BP	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00007	10000	PDK	PDK_RPU	Own Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00006	10000	DHL_EXPRESS	DHLE_EW	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00005	10000	PDK	PDK_RPU	Own Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00004	10000	PDK	PDK_RPU	Own Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00003	10000	PDK	PDK_MH	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00002	10000	BRINK	BRINK_DAY	Own Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A00001	10000	DHL_EXPRESS	DHLE_ED	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>



Upon successful creation of pickup request, **"Pickup Request Created"** Boolean is marked as true for the Booked Shipment record.

Document No.	Customer No.	Shipping Agent Code	Shipping Agent Service Code	Shipping Agreement	Pickup Request Created	Pickup Booked
A00011	10000	POST_NORD	PN_P	Own Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A00010	10000	PDK	PDK_BP	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00009	10000	PDK	PDK_BP	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00008	10000	PDK	PDK_BP	Shipmondo Agreement	<input type="checkbox"/>	<input type="checkbox"/>
A00007	10000	PDK	PDK_RPU	Own Agreement	<input type="checkbox"/>	<input type="checkbox"/>

You can navigate to **Pickup Requests** under the "Pickup" tab.



One pickup request can be created against a Booked shipment but for multiple booked shipments having the same shipping agent, you can also create a single pickup request.

You can make relevant changes to the pickup request document, if required, before booking it. **"Package Location"** is required for pickup booking. Click on **"Book Pickup"** on the pickup request card page.

Pickup Request Saved

A00007

Book Pickup | More options

General Information

Document No. Shipping Agent

Booked Shipment No.

Pickup Site Details

Name Post Code

Address Country/Region Code

Address 2 Package Location

City Residential


Contact Information


Contact Name Contact Phone No.

Pickup Window

Pickup Date Closed By






Ready By

 Are you sure you want to book a pickup?


 The pickup has been booked. Do you want to open the booked pickup now?

Upon clicking "Yes", the relevant Booked pickup document opens. You can see the status of the booked pickup and can refresh the status by clicking on "Refresh Pickup Status" action.

Booked Pickup





✓ Saved 

A00007

 Refresh Pickup Status
More options

General Information

Document No.	A00007	Confirmation No.	PB015512781D
Booked Shipment No.	A00011	No. of Pieces	2
Shipping Agent	PostNord (SE, NO, FI)	Weight	58.00
Status	Confirmed		

Pickup Site Details


Name	CRONUS International Ltd.1	Post Code	SE-302 50
Address	5 The Ring	Country/Region Code	SE
Address 2	Westminster	Package Location	Westminster
City	Halmstad	Residential	<input type="checkbox"/>

Contact Information

Contact Name	Alex	Contact Phone No.	0987654562
--------------------	------	------------------------	------------

Pickup Window

Pickup Date	8/28/2025	Closed By	5:00:00 PM
Ready By	11:00:00 AM		


The pickup information has been successfully refreshed.

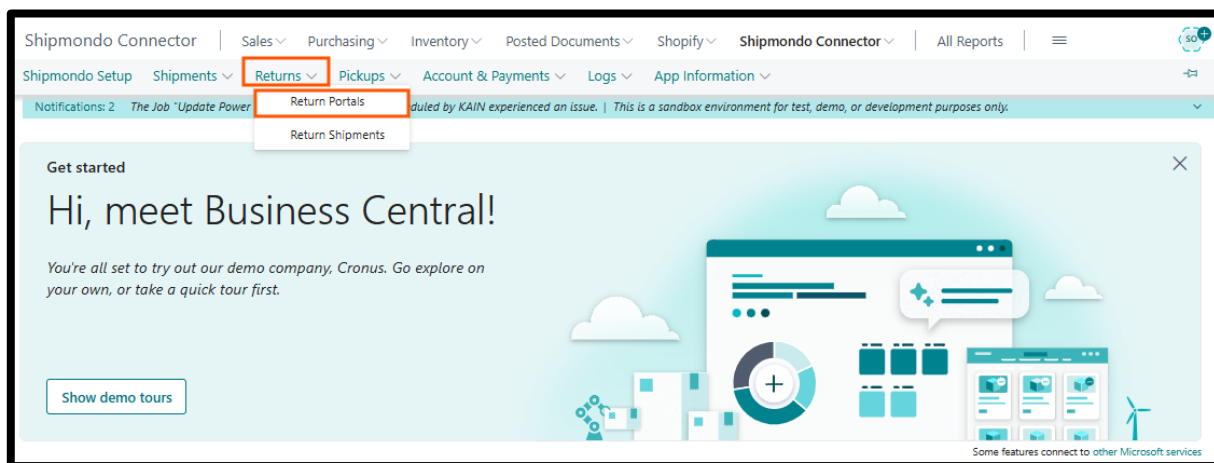
OK

5 RETURNS

This section explains how returns from customers can be managed in Business Central using the Shipmondo connector.

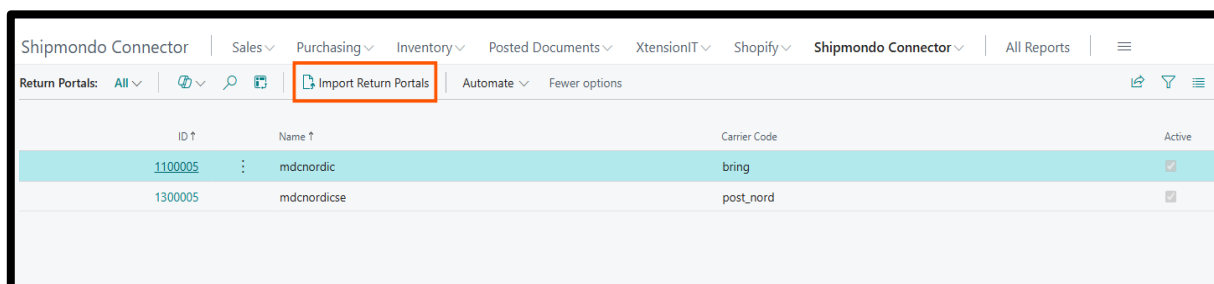
5.1 RETURN PORTALS

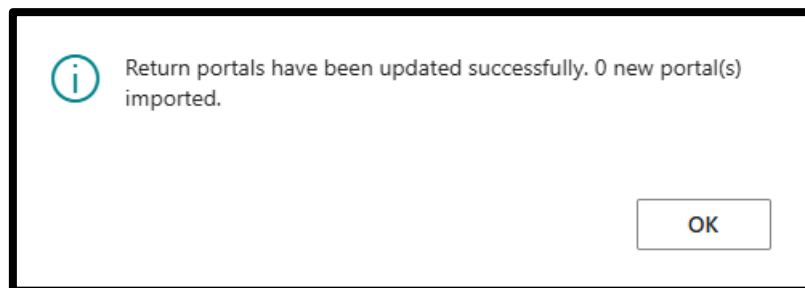
Return Portals from Shipmondo must be imported into Business Central to facilitate the retrieval of return shipments (requests). You can access Return Portals by navigating to **“Return Portals”** under the **“Returns”** menu.



There are multiple ways to retrieve Return Portals:

1. **Automatic Retrieval:** When the connector is enabled, existing Return Portals will be automatically imported into Business Central.
2. **Manual Import:** You can manually import Return Portals by clicking the “Import Return Portals” action on the Return Portals page.





3. **Return Shipment Retrieval Job:** When the scheduled job for retrieving return shipments runs, all Return Portals are automatically retrieved as well.

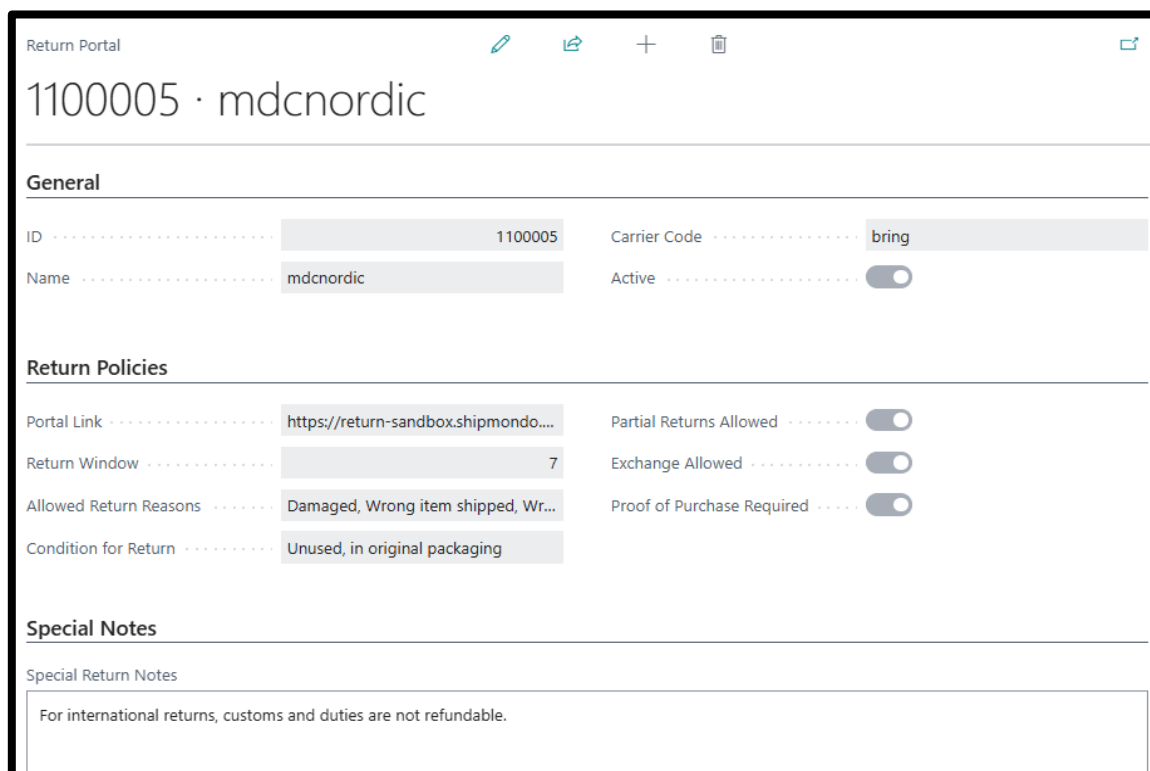
On the **Return Portals** page, you can view the imported portals and configure return policies for each portal.

The configured return policies are then used to send emails to customers detailing the return instructions and conditions, based on the setup.

In **Return Policies** section, you can specify the following information:

- **Portal Link:** The URL or access point for the customer to initiate a return through the Return Portal.
- **Return Window:** The period within which the customer is allowed to return the item, e.g., 14 days from delivery.
- **Allowed Return Reasons:** The specific reasons for which a return is accepted, such as defective item, wrong item delivered.
- **Condition for Return:** The required condition of the returned item, e.g., unused, in original packaging, or with all accessories included.
- **Partial Returns Allowed:** Specifies whether customers are allowed to return only part of the items in the order.

- **Exchange Allowed:** Indicates if the customer is allowed to exchange the returned item for a different item or variant.
- **Proof of Purchase Required:** Determines whether the customer must provide a receipt, invoice, or order confirmation to process the return.
- **Special Notes:** Any additional instructions or information related to the return policy that the customer should be aware of.



Return Portal

1100005 · mdcnordic

General

ID	1100005	Carrier Code	bring
Name	mdcnordic	Active	<input checked="" type="checkbox"/>

Return Policies

Portal Link	https://return-sandbox.shipmondo...	Partial Returns Allowed	<input type="checkbox"/>
Return Window	7	Exchange Allowed	<input checked="" type="checkbox"/>
Allowed Return Reasons	Damaged, Wrong item shipped, Wr...	Proof of Purchase Required	<input type="checkbox"/>
Condition for Return	Unused, in original packaging		

Special Notes

Special Return Notes

For international returns, customs and duties are not refundable.

Note: These return policies are for informational purposes only and are not enforced by the system. They serve as general guidelines set by the relevant personnel.

5.2 RETURN SHIPMENTS

This section explains how return shipments can be retrieved and managed within Business Central.

Customers can create a return shipment using the **Portal Link** provided in the [email](#). When initiating a return, the customer must provide the following information:

- **Sender Address** - The address of the customer returning the parcel.
- **Reference** - The shipment number corresponding to the original shipment from which the customer received the item.

Start your return

You can return items that you have purchased from us.

Name
Kontorcentralen A/S

Address
Carl Blochs Gade 7

Postcode
5800

City
Nyborg

Country
Danmark

Email
robert.townes@contooso.com

Mobile phone number
+4512121212

Reference (e.g. order number)
1503587665

Select your preferred return method

RM 2
SDF

RM 1
DSFF

I have read and agree to the [terms and conditions](#)

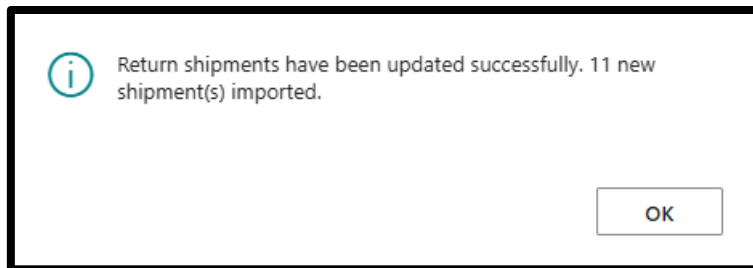
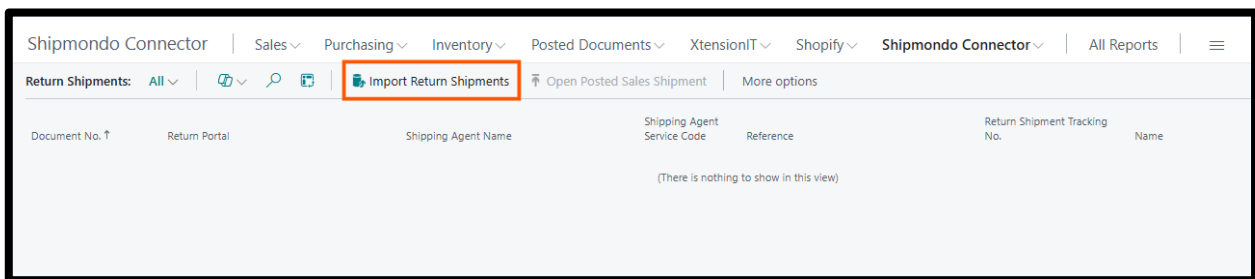
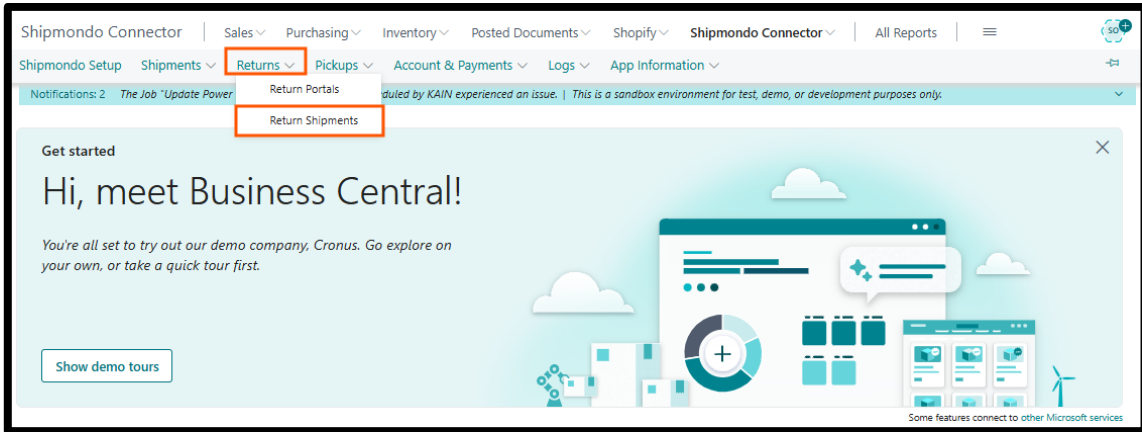
Continue

After completing the required details and payment, the shipment is created in Shipmondo. Once created, you can import and view the return shipment in Business Central.

5.2.1 Importing Return Shipments

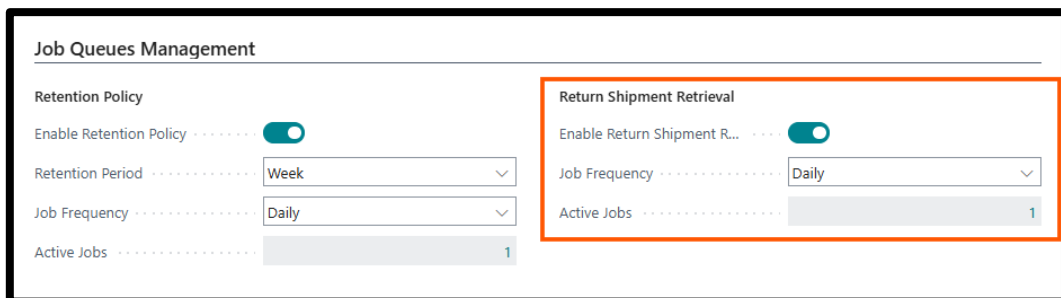
There are two ways to import return shipments:

Manual Import: Navigate to “Return Shipments” under the “Returns” menu and select the “Import Return Shipments” action to retrieve return shipments manually.

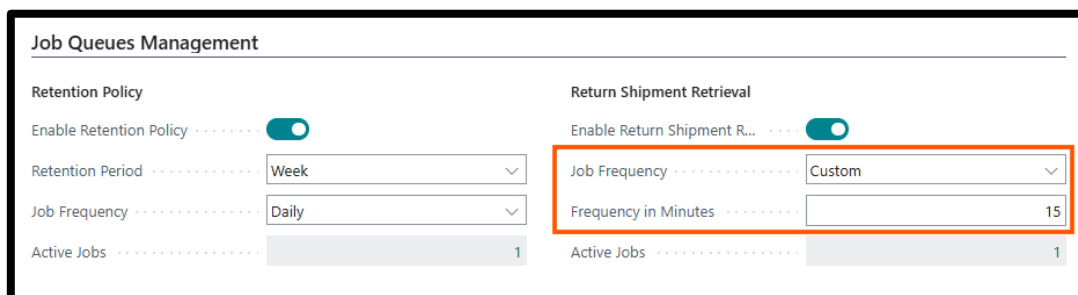


Automatic Import (Scheduled Job): A scheduled job can automatically retrieve return shipments from Shipmondo.

- To enable this, go to the setup page, enable **“Return Shipment Retrieval”**, and set the job frequency.

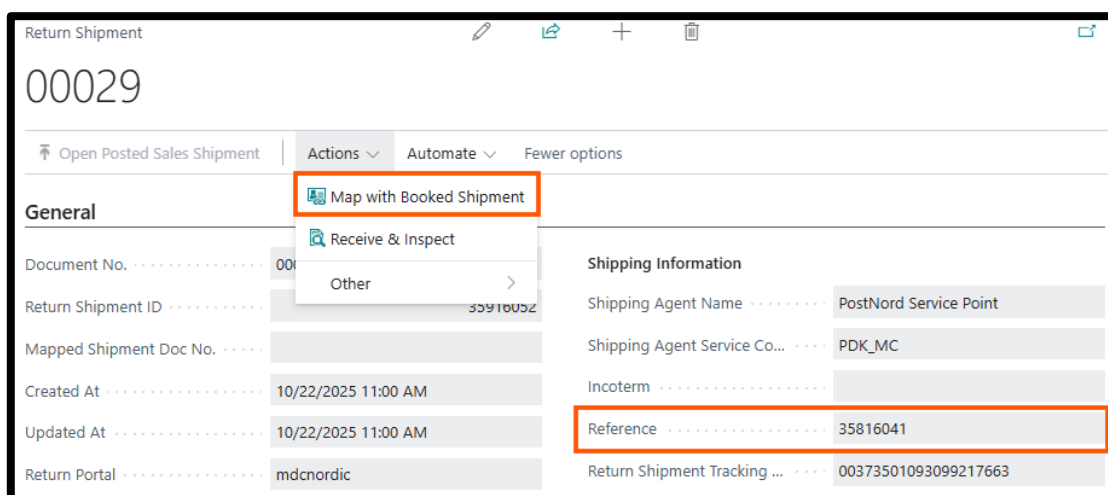


- You can also define a **custom frequency** in minutes for how often the job should run.

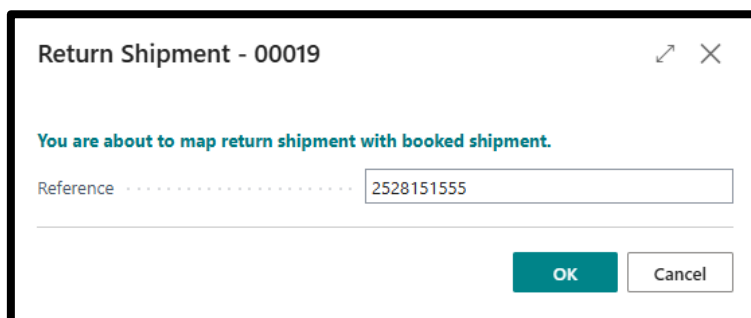


5.2.2 Return Shipment Mapping with Booked Shipment

You can link or relink a return shipment to its corresponding booked shipment by selecting the **“Map with Booked Shipment”** action on the **Return Shipments** page.



Enter the **Shipment Tracking Number** of the booked shipment and confirm to establish the link.



Return Shipment

00019

Open Posted Sales Shipment | Actions | Automate | Fewer options

General

Document No.	00019	Shipping Information	
Return Shipment ID	38116959	Shipping Agent Name	PostNord Service Point
Mapped Shipment Doc No.	A00021	Shipping Agent Service Co... ..	PDK_MC
Created At	11/13/2025 12:16 PM	Incoterm	
Updated At	11/13/2025 12:16 PM	Reference	2528151555
Return Portal	mdcnordic	Return Shipment Tracking	00373501093099399949

5.2.3 Stages of Return Shipment

After import, the initial status of a return shipment is **Open**.

Return Shipment

00019

Open Posted Sales Shipment | Actions | Automate | Fewer options

General >

Return Request Tracking

Processed By		Resolved At	
Processed At		Status	Open
Resolved By			

- Once the parcel is received and inspection begins, then you can update the status using the **"Receive & Inspect"** action.

Return Shipment

00019

Open Posted Sales Shipment | Actions | Automate | Fewer options

General >

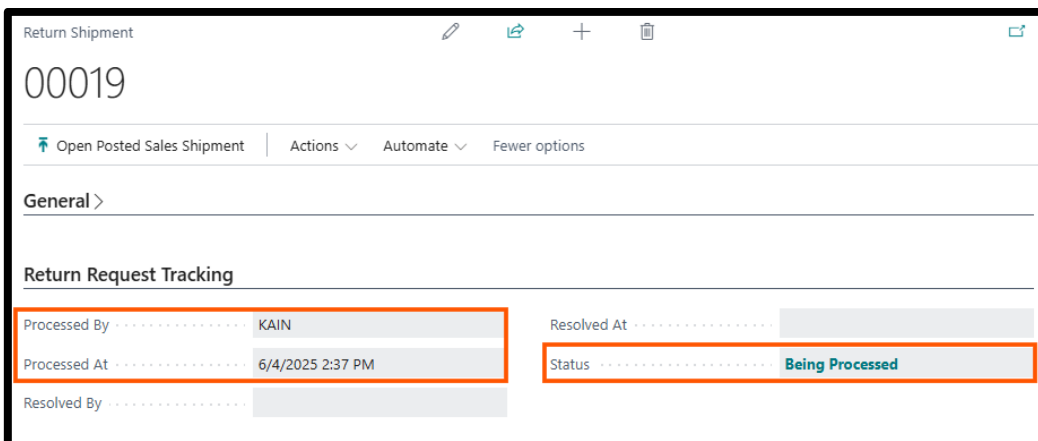
Map with Booked Shipment

Receive & Inspect

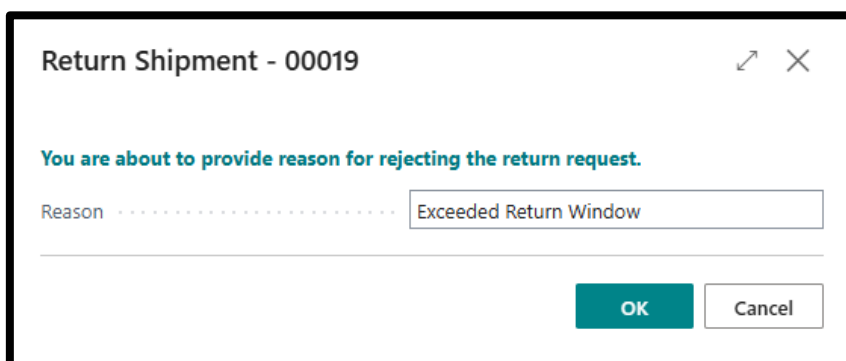
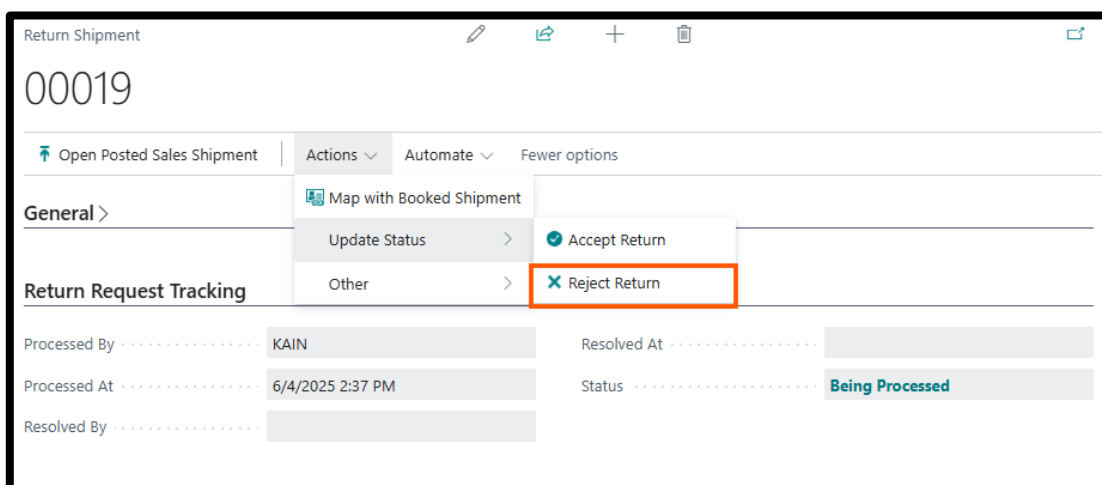
Other >

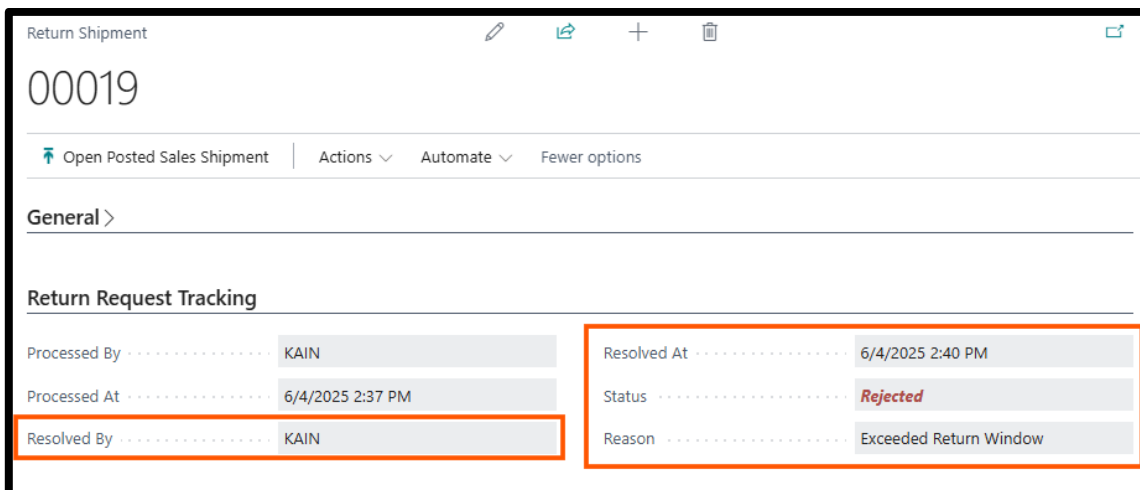
Return Request Tracking

Processed By		Resolved At	
Processed At		Status	Open
Resolved By			



- After inspection, once you decide whether to accept or reject the return:
 - **Accept Return** - Updates the status to *Accepted*.
 - **Reject Return** - Provide the rejection reason and updates the status to *Rejected*.





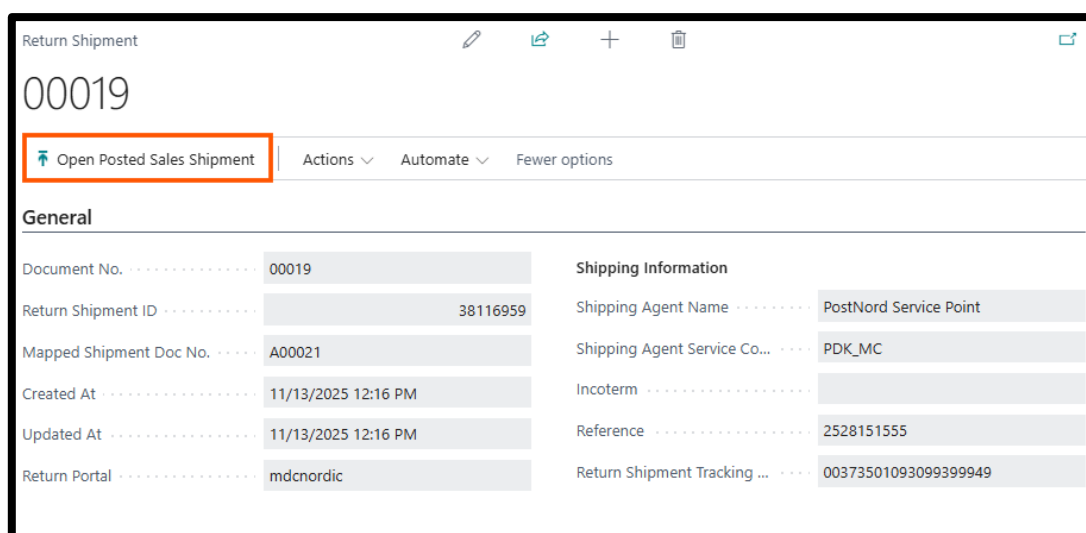
Each time the status is updated, the system records the user who made the change and the corresponding timestamp.

Note: If the status of return shipment updates to **Accepted**, the status of corresponding Booked shipment will also update to **Returned**.

5.2.4 Initiating Returns within Business Central

If a return request is accepted, you can initiate the return process directly within Business Central.

To do this, select the **“Open Posted Sales Shipment”** action from the return shipment page and proceed with the **standard Business Central return process** according to the scenario.

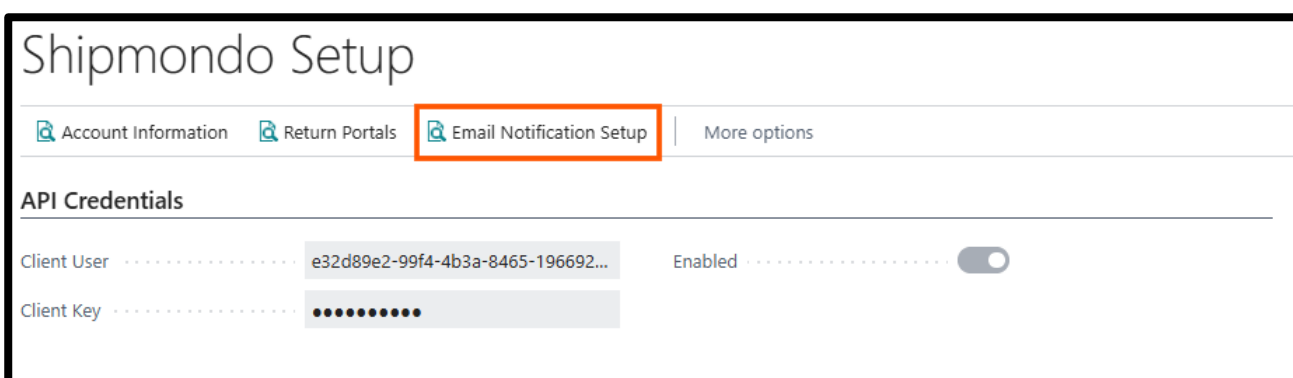


6 EMAIL NOTIFICATION

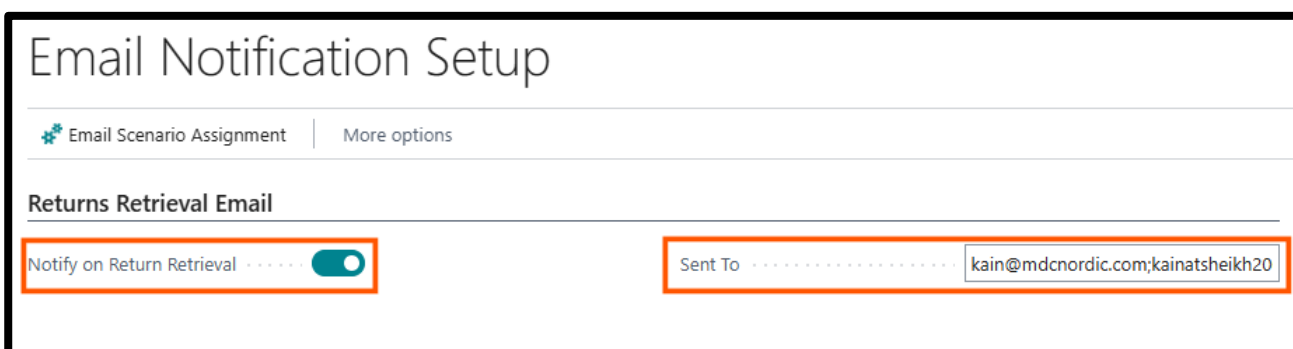
This section explains how email notifications can be configured for different scenarios within the Shipmondo connector.

6.1 RETURN SHIPMENT RETRIEVAL NOTIFICATION

You can configure return shipments retrieval notifications by navigating to **“Email Notification Setup”** on the **Shipmondo Setup** page.



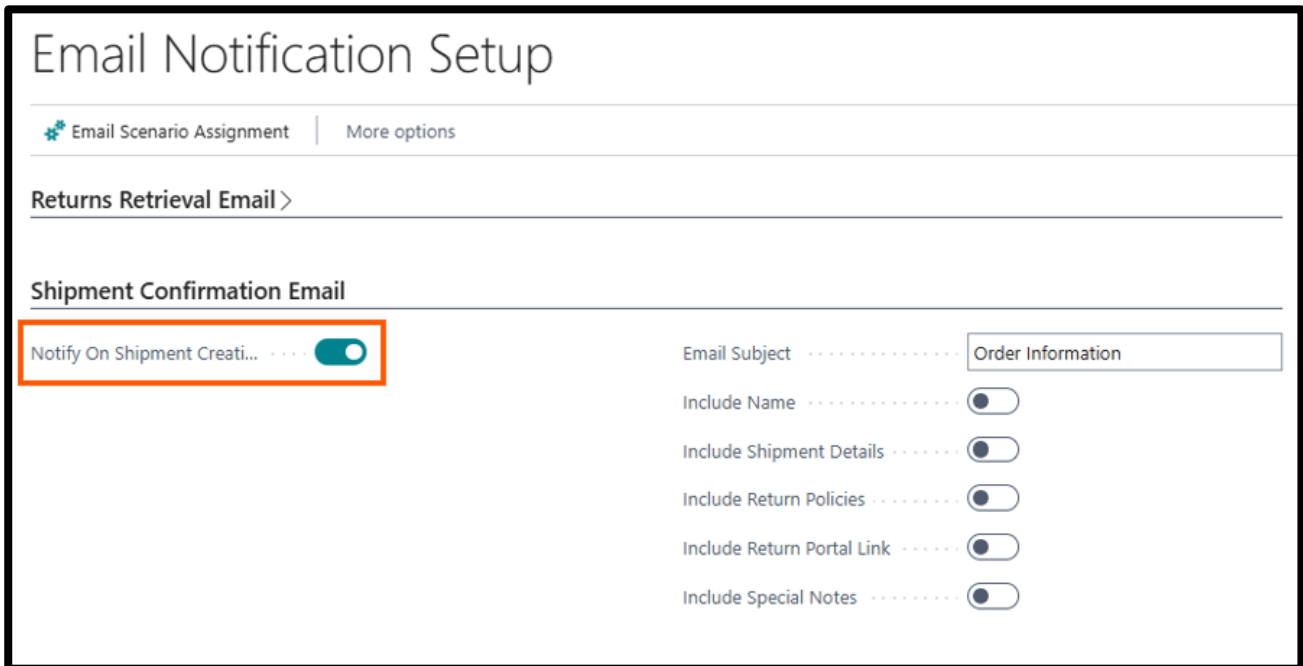
You can enable email notifications to be sent when a new return shipment is retrieved. To enable this, set the **“Notify on Return Retrieval”** field to *True*. Specify the recipients’ email addresses (separated by semicolons) to determine who should receive the notification.



6.2 SHIPMENT CREATION NOTIFICATION

You can configure shipment creation notifications by navigating to **“Email Notification Setup”** on the **Shipmondo Setup** page.

Set **“Notify on Shipment Creation”** to *True* to send an email immediately after a shipment is booked.



You can also define which information should be included in the email by enabling the following options:

- **Include Name** - Includes the customer’s name in the email.
- **Include Shipment Details** - Adds shipment-related details automatically.
- **Include Return Policies** - Includes the return policy information configured in the Return Portal.
- **Include Return Portal Link** - Adds the return portal link for customer access.
- **Include Special Notes** - Includes any special notes configured in the Return Portal page.

Note: The inclusion of return policies, return portal link, and special notes depends on the **selected Return Portal** in the shipment request.

During configuration, you can also preview the **email template**, which dynamically updates based on the selected settings.

Shipment Confirmation Email

Notify On Shipment Creati...

Email Subject

Include Name

Include Shipment Details

Include Return Policies

Include Return Portal Link

Include Special Notes

Email Body

Dear %CustomerName%

Your shipment with the following details has been created:

- Order No: %OrderNo%
- Document No: %DocumentNo%
- Tracking Number: %TrackingNumber%
- Shipping Agent: %ShippingAgent%
- Term of Trade: %TermOfTrade%
- No of Packages: %NoOfPackages%
- Service Point: %ServicePoint%
- Shipment Date: %ShipmentDate%

Return Policy Information:

- Return Window: %ReturnWindow% days from delivery

Note: You can assign default sender emails for both scenarios by using the “Email Scenario Assignment” action on the Email Notification Setup page.

Email Notification Setup

[Email Scenario Assignment](#) | [More options](#)

[Returns Retrieval Email >](#)

[Shipment Confirmation Email >](#)

Email Scenario Assignment

Assign scenarios

Scenarios by email accounts

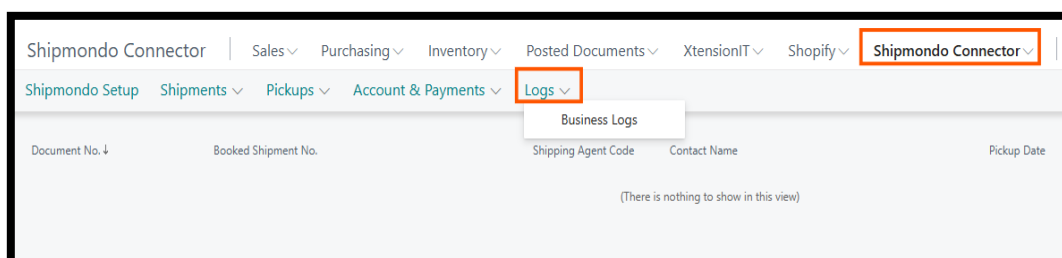
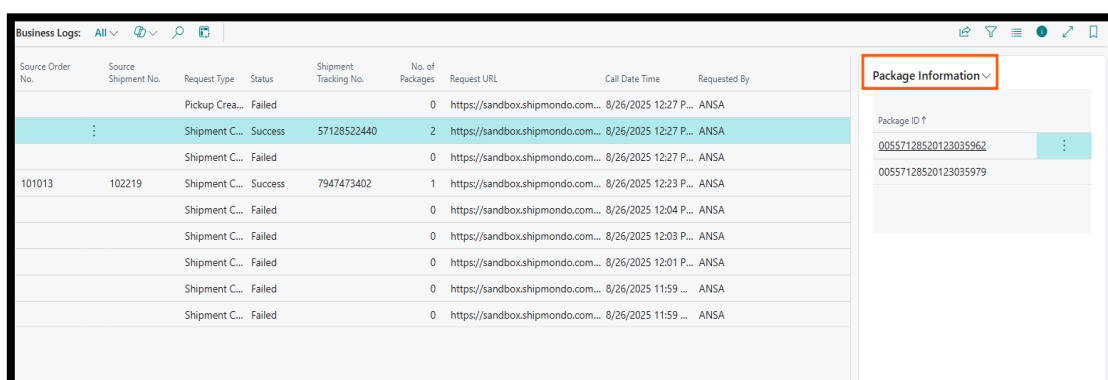
Scenario	Default
Current User (Kain@mdcnordic.com)	✓
MDCSH Shipmondo Shipment Creation	

7 LOGS

You can also maintain **Business** and **Developers logs** for all Shipment and Pickup creation related activities.

To do so, you need to configure the setting and preference for the logs on the Setup page as already described in the [previous section](#).

You can navigate to the **Business Logs** under **"Logs"** tab. On the "Business Logs" page, you can find the Id's of all the packages associated with the request log.

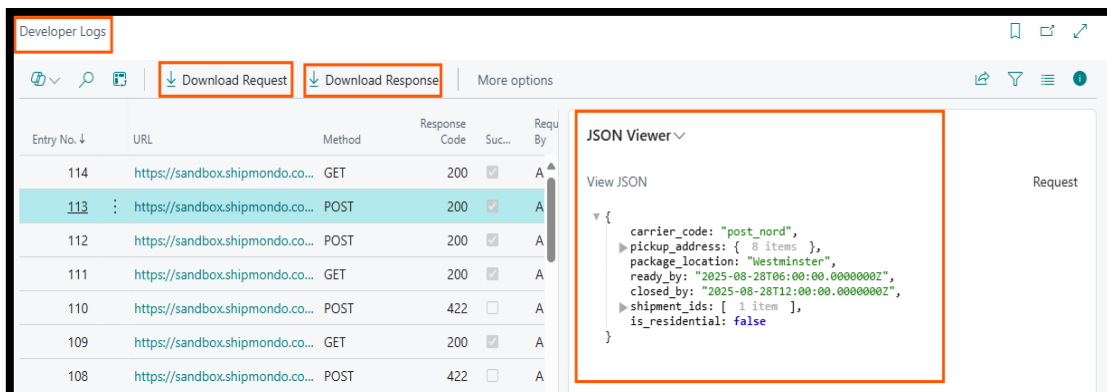



Source Order No.	Source Shipment No.	Request Type	Status	Shipment Tracking No.	No. of Packages	Request URL	Call Date Time	Requested By
		Pickup Crea...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 12:27 P...	ANSA
		Shipment C...	Success	57128522440	2	https://sandbox.shipmondo.com...	8/26/2025 12:27 P...	ANSA
		Shipment C...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 12:27 P...	ANSA
101013	102219	Shipment C...	Success	7947473402	1	https://sandbox.shipmondo.com...	8/26/2025 12:23 P...	ANSA
		Shipment C...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 12:04 P...	ANSA
		Shipment C...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 12:03 P...	ANSA
		Shipment C...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 12:01 P...	ANSA
		Shipment C...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 11:59 ...	ANSA
		Shipment C...	Failed		0	https://sandbox.shipmondo.com...	8/26/2025 11:59 ...	ANSA

Whereas you can search and see the **developer logs** through the search icon.

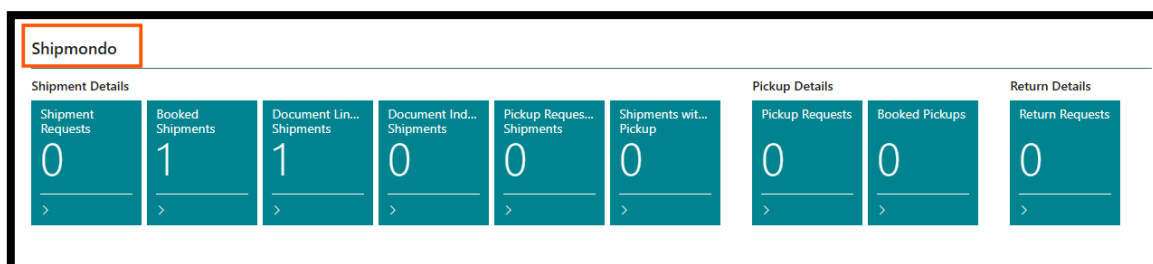
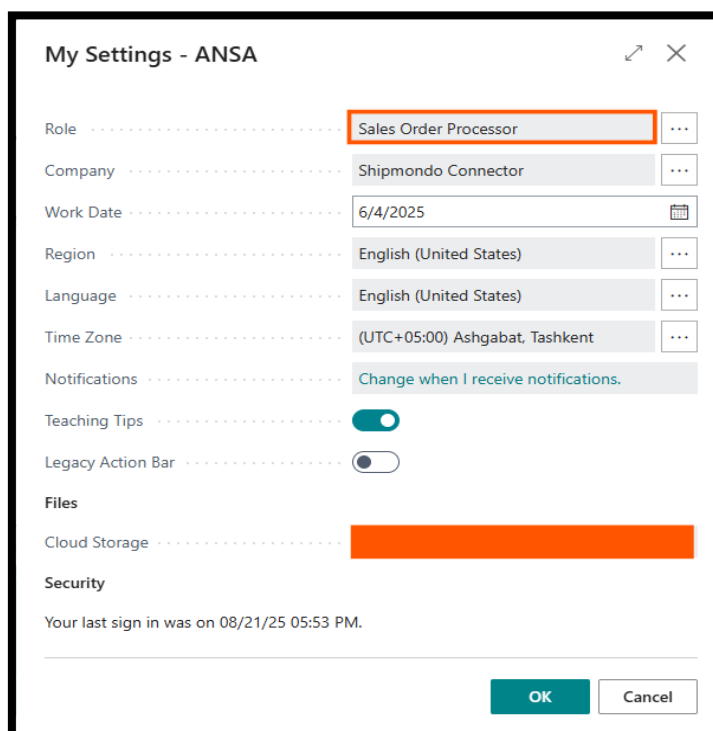


You can view the JSON API request and response for a specific Developers log as well as download the relevant request and response.



8 ROLE CENTER

On the Role Center page, you can view the complete summary of the app activities within a certain period.



You can view real time quantity of requests created and booked for both shipments and pickups based on the Cue filter defined on the setup. You can click on any of the cue tiles to view the relevant records.

Shipmondo Setup

Account Information | Automate ▾ | Fewer options

General Settings

Confirmation Type Package Confirmation Bank Account NBL

Label Format Compact PDF Cue Filter Formula 1D

Auto Select Service Point

Shipmondo

Shipment Details

Shipment Requests	Booked Shipments	Document Lin... Shipments	Document Ind... Shipments	Pickup Reques... Shipments	Shipments wit... Pickup
0	1	1	0	0	0

Pickup Details

Pickup Requests	Booked Pickups
0	0

Return Details

Return Requests
0

Booked Shipments

Manage | Create Pickup Request | More options

Document No. ↓	Customer No.	Shipping Agent Code	Shipping Agent Service Code	Shipping Agreement	Pickup Allowed	Pickup Request Created	Pickup Booked
A00010	10000	BRINK	BRINK_DAY	Own Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
125	10000	BRINK	BRINK_DAY	Own Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
124	10000	PDK	PDK_BP	Shipmondo Agree...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>